

RED LAKE WATERSHED DISTRICT

September 28, 2023

9:00 a.m.

Agenda

9:00 a.m.	Call to Order	Action
	Review and approve agenda	Action
	Requests to appear	Information
	September 14, 2023 Minutes	Action
	Financial Report dated September 26, 2023	Action
	2024 RLWD Health Insurance Renewal	Information
	Garden Valley Technologies Discounted Capital Credit Buyout Offer	Info/Action
	RLWD Project No. 50C, Miller Dam - Repairs	Information
	Rural & Farmstead Ring Dike Application – Resolutions Cardinal Ring Dike, RLWD Project No. 129BB Payment Ring Dike, RLWD Project No. 129BC	Action Action
	Technology Update: Windows Server Upgrade Meraki Renewal Quote	Info/Action Info/Action
9:30 a.m.	Pine Lake Phase II Bid Openings	Action
	RLWD Permit No. 23-139, Polk County Highway Dept., Section 2, Grove Park Township, Polk County	Info/Action
	RLWD Permit No. 23-140, Polk County Highway Dept., Section 27, Grove Park Township, Polk County	Info/Action
	RLWD Permit No. 23-141, Polk County Highway Dept., Section 22, Fisher Township, Polk County	Info/Action
	RLWD Permit No. 23-142, Polk County Highway Dept., Section 2, Grand Forks Township, Polk County	Info/Action
	RLWD Permit No. 23-143, Polk County Highway Dept., Section 1, Roome Township, Polk County	Info/Action

<i>Tabled</i> RLWD Permit No. 23-166, David Sylvester, Section 23, Roome Township, Polk County	Info/Action
Permits: No. 23-163, 23-171, 23-173, and 23-174	Action
RiverWatch Fall Kick-Off – Sept 29, 2023	Information
41 st Annual Red River Basin Land & Water International Summit Conference – Fargo, ND – January 16-18, 2024	Information
November Board Meeting Dates	Info/Action
Minnesota Watersheds Annual Conference & Trade Show November 28 – December 1, 2023 Arrowwood Resort & Conference Center - Alexandria, MN	Information
Accounting Officer Position	Info/Action
Administrators Update	Information
Legal Counsel Update	Information
Managers’ Updates	Information
Adjourn	Action

UPCOMING MEETINGS:

September 28, 2023	RLWD Board Meeting, 9:00 am
September 29, 2023	RiverWatch Fall Kick-Off, RLWD office
October 12, 2023	RLWD Board Meeting, 9:00 am
October 17, 2023	RRWMB, Ada, 10:00 am

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
September 14, 2023

President, Dale M. Nelson, called the meeting to order at 9:00 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.

Present: Managers: Dale M. Nelson, Brian Dwight, Leory Ose, Gene Tiedemann, Terry Sorenson, Allan Page, and Tom Anderson. Staff Present: Tammy Audette, Ann Joppru, Corey Hanson, Lindsey Kallis, Tony Olson, Erick Huseeth, Nate Koland, Melissa Bushy and Legal Counsel, Delray Sparby.

The Board reviewed the agenda. A motion was made by Tiedemann, seconded by Anderson, and passed by unanimous vote that the Board approve the agenda with the addition of RLWD permit No. 23168. Motion carried.

The Board reviewed the August 24, 2023, minutes. Motion by Ose, seconded by Page, to approve the August 24, 2023, Board meeting minutes. Motion carried.

The Board reviewed the Financial Report dated September 13, 2023. Motion by Sorenson, seconded by Tiedemann, to approve the Financial Report dated September 13, 2023, as presented. Motion carried.

Staff member Ann Joppru reviewed the Edward Jones Certificate of Deposits (CD) information. One CD will mature on September 15, 2023, with the second CD maturing on September 22, 2023. A motion was made by Tiedemann, seconded by Anderson, to approve re-investing both CD's each for 1-year at the current interest rate of 5.45%. Motion carried.

A motion was made by Tiedemann, seconded by Page to approve the invoice for the 2023-24 League of MN Cities membership dues in the amount of \$2,221. Motion carried.

Nate Dalager, HDR Engineering, reviewed RLWD Project No. 92A, Red River Basin Long Term Flood Solution. Ten years ago, the RLWD Board created a subcommittee for this project. HDR Engineering went out and looked at multiple sites and came up with a strategic plan and helped the District prioritize a list of potential top six sites. From that came the Black River project. Since then, no other action has occurred. Discussion was held on scheduling a meeting amongst the sub-committee members in the near future. Motion by Tiedemann, seconded by Page, that Manager Nelson will replace Manager Tiedemann, on the 20% Flood Damage Reduction Committee. Motion carried.

Parnell Impoundment, RLWD Project No. 81 – Property Line: Landowner, Mike Gasper is requesting the District consider letting him purchase property from the District on the north side of the Parnell Impoundment, RLWD Project No. 81, located in Section 3, Parnell Township, Polk County. Mr. Gasper would like to purchase the property from his tree line to the North side of the exterior ditch of the impoundment. Mr. Gasper has indicated he will pay for all costs

incurred. Discussion occurred, with a motion made by Ose, seconded by Dwight, to leave the property lines as is. Motion carried.

The Board reviewed a Petition for a boundary change from the Sandhill River Watershed District. A motion was made by Dwight, seconded by Sorenson to approve the boundary change as previously presented, subject to Sandhill River Watershed District and BSWR approval. Motion carried.

Staff member Erick Huseth provided an update on maintenance on RLWD Project No. 14, State Ditch 83. Huseth said the side water inlet has been repaired near the Liedberg Farm.

Administrator Tammy Audette stated the MnDNR funding applications have been submitted for both the RLWD Project No. 129 BB, Cardinal Ring Dike, and RLWD Project No. 129 BC, Payment Ring Dike. Audette shared that we have not heard anything back yet.

The Board reviewed Change Order No. 1 to Lunke's Inc. for construction of the Beich Ring Dike, RLWD Project No. 129AY. There was a net decrease in the amount of \$10,144.74. Motion by Anderson, seconded by Tiedemann, to approve Change Order No. 1 to Lunke's Inc. Motion carried.

The Board reviewed Pay Estimate No. 2 to Lunke's Inc. for construction of the Beich Ring Dike, RLWD Project No. 129AY in the amount of \$27,430.42. Motion by Tiedemann, seconded by Sorenson, to approve Pay Estimate No. 2 to Lunke's Inc. in the amount of \$27,430.42 for work on the Beich Ring Dike, RLWD Project No. 129AY. Motion carried.

The Board reviewed Change Order No.1 Anderson Excavating for construction of the Fladeland Ring Dike, RLWD Project No. 129 AX. There was a net decrease in the amount of \$5,000. Motion by Anderson, seconded by Tiedemann, to approve Change Order No. 1 to Anderson Excavating. Motion carried.

The Board reviewed Pay Estimate No. 3 to Anderson Excavating for construction of the Fladeland Ring Dike, RLWD Project No. 129AX in the amount of \$5,263.95. Motion by Tiedemann, seconded by Page. to approve Pay Estimate No. 3 to Anderson Excavating in the amount of \$5,263.95 for work on the Fladeland Ring Dike, RLWD Project No. 129AX. Motion carried.

Staff member Tony Olson reviewed RLWD permit no. 23-168 from the Pennington County Highway Department. A motion was made by Ose, seconded by Tiedemann to approve RLWD permit no. 23-168. Motion carried.

Staff member Tony Olson addressed RLWD permit no. 97-184, Keith Swenson. This permit was never satisfied. Upon further discussion it was determined that Olson will follow up with Mr. Swenson on the next steps.

Staff member Tony Olson addressed RLWD permit no. 23139 – 23143 from the Polk County Highway Department. Upon further discussion, a motion was made by Dwight, seconded by Tiedemann, to deny all five permits due to the fact that the permit requests would constitute an improvement of a legal ditch system and did not contain sufficient information of Staff member Tony Olson to determine a primary roadway or transportation purpose. Motion carried.

Staff member Tony Olson addressed RLWD permit no's. 23081, 23082, and 23104. After further discussion, a motion was made by Ose, seconded by Tiedemann, to withdraw the following RLWD permits: 23081, 23082, and 23104. Motion carried.

The Board reviewed the permits for approval. Motion by Ose, seconded by Tiedemann, to approve the following permits with conditions stated on the permit: No. 23145, MnDOT District 2, Holst Township, Clearwater County; No. 23146, Curt Swanson, Bray Township, Pennington County; No. 23147, Darrel Muzzy, Silverton Township, Pennington County; No. 23151, Thomas Scholin, Bray Township, Pennington County; No. 23153, Richard Huffman, Crookston Township, Polk County; No. 23155, Michael Yaggie, Poplar River Township, Red Lake County; No. 23156, Tim Wavra, Louisville Township, Red Lake County; No. 23157, Rovella Weiland, Belgium Township, Polk County; No. 23158, Gene Tiedemann, Fanny Township, Polk County; No. 23159, Monte Casavan, Black River Township, Pennington County; No. 23160, Sandra Gagner, Terrebonne Township, Red Lake County; No. 23161, Kevin Krueger, Sullivan Township, Polk County; No. 23162, Kevin Krueger, Sullivan Township, Polk County; No. 23165, Dave Kiecker, King Township, Polk County; and No. 23167, Vance Haugen, Mayfield Township, Pennington County. Motion carried.

Administrator Audette shared the upcoming dates for the 2023 BWSR Academy. The conference will be held October 24-26 at Cragun's Resort in Brainerd, MN. We have a few staff members who will be attending the conference.

Administrator Audette discussed summer hours and how they went. A log of missed calls was provided which noted very few were missed on Friday afternoons. Discussion occurred but no action was taken.

A resignation from staff member Ann Joppru was reviewed. A motion was made by Sorenson, seconded by Page, to accept the resignation of RLWD Accounting Officer, Ann Joppru. Motion carried. A separate motion was made by Ose, seconded by Anderson to advertise, and post for an Accounting Officer replacement. Motion carried.

Administrator's Report:

Pennington County Outdoor Education Day: Staff members Corey Hanson and Lindsey Kallis participated in the Pennington County Outdoor Education Day on September 13th. This day is geared towards 6th grade students with students participating in various stations. Hanson led the Incredible Journey Water Cycle Station, and Kallis was at the Aquatic Invasive Species Station.

NW Minnesota Water Festival. Staff members Corey Hanson and Lindsey Kallis will assist in the NW Minnesota Water Festivals in Fertile and Warren next week. The festival is geared towards 4th graders, with approximately 200 students each day attending from area schools.

Agassiz National Wildlife Refuge Climate Adaptation Workshop: Staff members Hanson and Audette participated in this workshop sponsored by the USFWS.

Agassiz and Farmes Pool releases: Agassiz NWR began releasing waters from Farmes Pool/Elm Lake on September 8th. Release from the Agassiz Pool began on September 11th. As of September 13th, 170 cfs were being released from Agassiz Pool and 84 cfs from Farmes Pool/Elm Lake. Agassiz NWR, MnDNR and the District will coordinate with Houston Engineering for inspection of the Farmes Pool/Elm Lake structure and the Lost River Pool structure.

Technology Update: Staff members Tammy Audette and Melissa Bushy met with the District's IT company, Corporate Technology, regarding updating of the District's technology. The Meraki subscription, which serves as the District's Firewall, is set to expire on October 8th. We also need to update the District's server license to a current operating system. Discussion and training were also discussed regarding Cyber Security. More information will be provided at the September 28th Board meeting.

Minnesota Watersheds Annual Meeting: Houston Engineering, Inc., contacted our office and the Sauk River Watershed District regarding presenting the implementation of the 1W1P process at the Minnesota Watersheds Annual meeting held in late November, in Alexandria. The abstract that was submitted to Minnesota Watersheds was accepted, with a tentative schedule for presentation on Thursday morning of the conference. More information to follow on this item.

Maple, Badger, and Mitchell Lakes Outlet Structures: A meeting will be held at 2:00 p.m. this afternoon at the Mentor Community Center with the Polk County Highway Department, Maple Lake Association, MnDNR, Manager Terry Sorenson, Myron Jesme, Tony Nordby and Tammy Audette.

Outlet to Polk County Ditch 99: Polk County Highway Department is requesting a possible realignment to the outlet of Polk County Ditch 99 east of Crookston. This project is partially funded by the District, RRWMB, 1W1P, Polk County ditch funds, MPCA and FEMA. This project was already bid out, with Davidson Construction being the low bidder and construction set to begin this month. HDR Engineering and District staff met with Polk County to review their request, with no set conclusion. More information will follow on this matter.

RRWMB meeting: Tammy Audette plans to attend the RRWMB meeting held in Ada on September 19th. As a reminder, Manager Ose will not be able to attend that meeting date.

Improvement to Polk Co. Ditch 39 – Legal fees: This is related to the Supreme Court Appeal. A motion was made by Tiedemann, seconded by Sorenson, to approve paying 50% of the costs

Red Lake Watershed District

September 14, 2023

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related to the Supreme Court appeal as the subject matter is germane to watershed issues at large. Motion carried.

Legal Counsel Sparby gave an update on State of Minnesota in Supreme Court A22-1163. The Supreme Court granted review of the Court of Appeals decision. He said the Appellant's briefing is due October 16.

The Board discussed the option of using Benton, Safranski, and Co., LLP to help us in the interim while we look to hire a new Accounting Officer. A motion was made by Page, seconded by Sorenson, to approve hiring the services of Benton, Safranski, and Co., LLP for accounting services as needed. Motion carried. Motion by Page, seconded by Sorenson, to adjourn the meeting. Motion carried.

LeRoy Ose, Secretary

RED LAKE WATERSHED DISTRICT
Financial Report for September 27, 2023

Ck#	Check Issued to:	Description	Amount
online	EFTPS	Withholding FICA, Fed & Medicare (9-13-23 payroll)	\$ 4,176.83
online	MN Department of Revenue	Withholding taxes (9-13-23 payroll)	\$ 732.25
online	EFTPS	Withholding FICA, Fed & Medicare (9-20-23 payroll)	\$ 436.82
online	MN Department of Revenue	Withholding taxes (9-20-23 payroll)	\$ 61.39
online	Public Employers Retirement Assn.	PERA (9-27-23 payroll)	\$ 2,645.49
40920	League of MN Cities	2024 Membership Dues	\$ 2,221.00
40921	Lunke's Inc.	Pay Estimate #2 - Beich Ring Dike Proj. #129AY	\$ 27,430.42
40922	Quality Spray Foam/Anderson	Pay Estimate #3 - Fladeland Ring Dike Proj. #129AX	\$ 5,263.95
40923	Red Lake SWCD	Construction expenses for Proj. #149 and #164	\$ 22,908.54
40924	Andrew Vettleson	Clean office	\$ 210.00
40925	Ashton's Mowing	Red Decorative Mulch	\$ 130.00
40926	Beltrami SWCD	Upper/Lower Red Lake "Keep it Clean" Proj. #46	\$ 9,260.00
40927	Corporate Technologies	Managed Services & MS 365 office	\$ 1,575.00
40928	Emmons & Olivier Resources Inc.	RLWD Website domain Proj. #001E	\$ 193.92
40929	Ihle Sparby Haase PA	Legal expense	\$ 8,554.00
40930	Larson Helicopters, LLC	Spraying of Cat tails - several projects.	\$ 11,026.00
40931	Lunke Construction	Fixing sod Wood St. Ditch 83, Proj. #14	\$ 920.00
40932	Lunke's Inc.	Cleaning sediment out of St. Ditch 83, Proj. #14	\$ 1,280.00
40933	Marco	Telephone expense	\$ 339.33
40934	MN BWSR	2023 BWSR Academy Registration	\$ 525.00
40935	NCPERS Group Life	Staff life insurance	\$ 96.00
40936	Quality Spray Foam/Anderson	Fixed sink holes Proj. #171	\$ 1,100.00
40937	Quill	Meeting and office supplies	\$ 135.24
40938	Red Lake SWCD	Expenses Proj. #164 and #149	\$ 96,195.20
40939	Richards Publishing Co.	Ad for Accounting Officer	\$ 120.00
40940	Rinke Noonan	Legal expenes Proj. #179	\$ 2,880.00
40941	RMB Environmental Labs	Lab analysis of water quality samples	\$ 1,867.00
40942	Ryan's Backhoe Service, LLC	Installed culvert. Proj. #20	\$ 2,140.00
40943	The Exponent	Ad for Accounting Officer	\$ 114.55
online	PureWater Technology	Office H2O	\$ 38.00
online	Sun Life Financial	Staff life insurance	\$ 147.84
online	WEX	FSA Medical	\$ 1,001.50
online	Intuit Inc./Quick Books	Monthly Fee	\$ 416.00
online	MN Energy	Heating expense	\$ 25.91
online	WEX	Monthly Fee	\$ 11.00
online	AT&T	Cell phone expense	\$ 413.36
direct	Terry Sorenson	Mileage	\$ 98.26
direct	Leroy Ose	Mileage	\$ 484.03
direct	Dale Nelson	Mileage	\$ 23.58
	Staff & Board Payroll	9/20/23 and 9/27/23	\$ 16,511.69
	Total Checks		\$ 223,709.10

Banking Northern State Bank

Balance as of September 13, 2023	\$ 321,917.99
Receipt #25134 Interest for Edward Jones CD	\$ 8,291.72
Total Checks Written	\$ (223,709.10)
Balance as of September 27, 2023	<u>\$ 106,500.61</u>

Current interest rate is .20%

American Federal Bank-Fosston

Balance as of September 13, 2023	\$ 5,172,139.90
Receipt #25133 Nicholas Knott Land Rent for 2023 Proj. #176	\$ 9,403.14
Balance as of September 27, 2023	<u>\$ 5,181,543.04</u>

Current interest rate is 2.8%

Investments

Edward Jones Balance	12 month CD 4.8% Expiry 12-15-23	<u>\$ 238,000.00</u>
Edward Jones Balance	12 month CD 4.8% Expiry 12-15-23	<u>\$ 238,000.00</u>
Edward Jones Balance	12 month CD 4.8% Expiry 12-15-23	<u>\$ 24,000.00</u>
Edward Jones Balance	12 month CD 5.02% Expiry 5-07-24	<u>\$ 237,000.00</u>
Edward Jones Balance	12 month CD 5.02% Expiry 5-07-24	<u>\$ 237,000.00</u>
Edward Jones Balance	12 month CD 5.02% Expiry 5-07-24	<u>\$ 26,000.00</u>
Edward Jones Balance	6 month CD 5.25% Expiry 2-5-23	<u>\$ 243,000.00</u>
Edward Jones Balance	6 month CD 5.25% Expiry 2-5-23	<u>\$ 243,000.00</u>
Edward Jones Balance	6 month CD 5.15% Expiry 2-9-23	<u>\$ 14,000.00</u>
Edward Jones Balance	12 month CD 5.45% Expiry 9-15-24	<u>\$ 241,000.00</u>
Edward Jones Balance	12 month CD 5.5% Expiry 9-22-24	<u>\$ 237,000.00</u>
Edward Jones Balance	12 month CD 5.5% Expiry 9-22-24	<u>\$ 17,000.00</u>
Total Cash		\$ 6,783,043.65

Cash that has been received and earmarked for projects:

2022 Grant Thief River 1W1P Proj. #149A	\$ 264,946.00
2023 Grant Clearwater 1W1P Proj. #149B	\$ 487,363.00
Mid Point Grant Proj. #149	\$ 25,000.00
Chief Coulee Proj. #46S	<u>\$ 214,375.00</u>
	\$ 991,684.00

Payables committed to by board action:

TRF Reservoir Water Intake Proj. #63	\$ 38,400.00
Chief Coulee Proj. #46S	\$ 108,935.00
County Ditch 99 - Proj. #149	<u>\$ 280,000.00</u>
	\$ 427,335.00

Total accessible cash (Est) \$ 5,364,024.65

September 18, 2023

Red Lake Watershed District
0040468
1000 Pennington Ave
Thief River Falls MN 56701-4013

RECEIVED

SEP 20 2023

Initial: JB

Discounted Capital Credit Buyout Offer

Garden Valley Technologies, a cooperative owned by its members, strives to offer affordable and dependable service. Each year, any surplus revenue (margins) is distributed back to members as capital credits. The Board of Directors assesses the Cooperative's financial position annually to determine if retirement of capital credits is feasible. This year's regular capital credit retirement was completed in May, with a total of \$2,085,917 returned to members.

For the first time in GVT history, the Board has authorized a Discounted Capital Credit Buyout opportunity. This offer is in addition to the regular capital credit retirement in May. Under this program, Garden Valley Technologies will pay each present and former member, on a voluntary basis, 50% of the member's capital credit account balance for the years 2002 to 2022. ***The Discounted Capital Credit Buyout Program payout will be capped at \$3,000,000 and will be allocated to members on a first-come, first-served basis.***

Your capital credit account balance for the years 2002 to 2022 is \$815.69. This is your balance as of the date of this letter and does not reflect any other outstanding capital credit payout requests.

Under the Discounted Capital Credit Buyout offer, you are hereby offered the sum of \$407.85 as the discounted amount of your capital credit account balance (less any uncollectable balance).

The discounted amount being offered is a flat rate of 50% of the total balance of a member's unretired capital credits. By participating in the Discounted Capital Credit Buyout program, members can receive a single payment at a reduced face value instead of multiple smaller payments in the future. This also enables newer members to receive a capital credit payout earlier than the standard retirement cycle.

If you decide to participate in the Discounted Capital Credit offer: Fill out and submit or return the Discounted Capital Credit Buyout Application. If your application is received before the \$3,000,000 limit is reached, you will be issued a check for the Total Discounted Buyout Offer amount listed in this letter. The difference, also known as the discount, will be retained by the Cooperative and no additional retirements of capital credits allocated to you for the years between 2002 and 2022 will be provided. Active members will continue to accumulate future capital credits and will remain eligible to receive future capital credit retirements when approved by the board.

If you choose not to participate in the Discounted Capital Credit offer: No action is necessary on your part. Your capital credit account balance for the years 2002 to 2022 will remain unchanged. You will still be eligible to receive future capital credit retirements when approved by the Board. Active members will continue to accumulate future capital credits.

Discounted Capital Credit Buyout Application



Date: _____

Member Name:	Red Lake Watershed District
Member Account Number:	0040468
Capital credit account balance for the years 2002 to 2022:	\$815.69
Discounted capital credit buyout amount:	\$407.85

IN ORDER TO ACCEPT THIS OFFER, YOU MUST SIGN AND RETURN THIS APPLICATION AT ONE OF THE RETAIL LOCATIONS OR COMPLETE THE ONLINE APPLICATION AT <https://www.gvtel.com/capitalcredits/> DO NOT MAIL THIS FORM.

IF YOU ELECT TO PARTICIPATE IN THIS DISCOUNTED CAPITAL CREDIT BUYOUT OFFER, THE COMPLETED APPLICATION MUST BE RECEIVED BY GARDEN VALLEY TECHNOLOGIES NO EARLIER THAN MONDAY, OCTOBER 9TH AT 9:00AM AND NO LATER THAN THURSDAY, OCTOBER 12TH AT 5:00PM.

Please complete the following:

I agree to accept the Discounted Capital Credit Buyout offer listed above for all remaining allocated capital credits for the years 2002 to 2022 and acknowledge that all capital credits accumulated for these years will have been paid in full and will not be subject to further retirement.

Phone Number: _____

Email: _____

Social Security Number or Employer Identification Number: _____

By signing this application:

I hereby represent that all of the information within this application and any information supplied by attachment hereto to be complete and accurate to the best of my knowledge. I further understand and agree that all elections made herein are binding and final. I further agree to hold Garden Valley Technologies harmless from any liability that may arise out of its retirement of capital credits based upon the elections made herein and the information provided herein. I further understand that the payment of capital credits is discretionary-between Management and the Board of Directors and based upon the ability of the Cooperative to retire said capital credits.

Name(s): _____

Joint member name, if applicable

Signature: _____

Joint member signature, if applicable

Date: _____

**Joint memberships require signatures of both individuals listed.*

Social Security Number or Employer Identification Number (EIN) **must be provided for application to be accepted.*

September 18, 2023

Red Lake Watershed District
0053430
1000 Pennington Ave
Thief River Falls MN 56701-4013

RECEIVED

SEP 20 2023

Initial: JA

Discounted Capital Credit Buyout Offer

Garden Valley Technologies, a cooperative owned by its members, strives to offer affordable and dependable service. Each year, any surplus revenue (margins) is distributed back to members as capital credits. The Board of Directors assesses the Cooperative's financial position annually to determine if retirement of capital credits is feasible. This year's regular capital credit retirement was completed in May, with a total of \$2,085,917 returned to members.

For the first time in GVT history, the Board has authorized a Discounted Capital Credit Buyout opportunity. This offer is in addition to the regular capital credit retirement in May. Under this program, Garden Valley Technologies will pay each present and former member, on a voluntary basis, 50% of the member's capital credit account balance for the years 2002 to 2022. ***The Discounted Capital Credit Buyout Program payout will be capped at \$3,000,000 and will be allocated to members on a first-come, first-served basis.***

Your capital credit account balance for the years 2002 to 2022 is \$52.83. This is your balance as of the date of this letter and does not reflect any other outstanding capital credit payout requests.

Under the Discounted Capital Credit Buyout offer, you are hereby offered the sum of \$26.42 as the discounted amount of your capital credit account balance (less any uncollectable balance).

The discounted amount being offered is a flat rate of 50% of the total balance of a member's unretired capital credits. By participating in the Discounted Capital Credit Buyout program, members can receive a single payment at a reduced face value instead of multiple smaller payments in the future. This also enables newer members to receive a capital credit payout earlier than the standard retirement cycle.

If you decide to participate in the Discounted Capital Credit offer: Fill out and submit or return the Discounted Capital Credit Buyout Application. If your application is received before the \$3,000,000 limit is reached, you will be issued a check for the Total Discounted Buyout Offer amount listed in this letter. The difference, also known as the discount, will be retained by the Cooperative and no additional retirements of capital credits allocated to you for the years between 2002 and 2022 will be provided. Active members will continue to accumulate future capital credits and will remain eligible to receive future capital credit retirements when approved by the board.

If you choose not to participate in the Discounted Capital Credit offer: No action is necessary on your part. Your capital credit account balance for the years 2002 to 2022 will remain unchanged. You will still be eligible to receive future capital credit retirements when approved by the Board. Active members will continue to accumulate future capital credits.

Discounted Capital Credit Buyout Application



Date: _____

Member Name:	Red Lake Watershed District
Member Account Number:	0053430
Capital credit account balance for the years 2002 to 2022:	\$52.83
Discounted capital credit buyout amount:	\$26.42

IN ORDER TO ACCEPT THIS OFFER, YOU MUST SIGN AND RETURN THIS APPLICATION AT ONE OF THE RETAIL LOCATIONS OR COMPLETE THE ONLINE APPLICATION AT <https://www.gvtel.com/capitalcredits/> DO NOT MAIL THIS FORM.

IF YOU ELECT TO PARTICIPATE IN THIS DISCOUNTED CAPITAL CREDIT BUYOUT OFFER, THE COMPLETED APPLICATION MUST BE RECEIVED BY GARDEN VALLEY TECHNOLOGIES NO EARLIER THAN MONDAY, OCTOBER 9TH AT 9:00AM AND NO LATER THAN THURSDAY, OCTOBER 12TH AT 5:00PM.

Please complete the following:

I agree to accept the Discounted Capital Credit Buyout offer listed above for all remaining allocated capital credits for the years 2002 to 2022 and acknowledge that all capital credits accumulated for these years will have been paid in full and will not be subject to further retirement.

Phone Number: _____

Email: _____

Social Security Number or Employer Identification Number: _____

By signing this application:

I hereby represent that all of the information within this application and any information supplied by attachment hereto to be complete and accurate to the best of my knowledge. I further understand and agree that all elections made herein are binding and final. I further agree to hold Garden Valley Technologies harmless from any liability that may arise out of its retirement of capital credits based upon the elections made herein and the information provided herein. I further understand that the payment of capital credits is discretionary-between Management and the Board of Directors and based upon the ability of the Cooperative to retire said capital credits.

Name(s): _____
Joint member name, if applicable

Signature: _____
Joint member signature, if applicable

Date: _____

**Joint memberships require signatures of both individuals listed.
Social Security Number or Employer Identification Number (EIN) must be provided for application to be accepted.

September 18, 2023

Red Lake Watershed District
0064300
1000 Pennington Ave
Thief River Falls MN 56701-4013

RECEIVED

SEP 20 2023

Initial: JA

Discounted Capital Credit Buyout Offer

Garden Valley Technologies, a cooperative owned by its members, strives to offer affordable and dependable service. Each year, any surplus revenue (margins) is distributed back to members as capital credits. The Board of Directors assesses the Cooperative's financial position annually to determine if retirement of capital credits is feasible. This year's regular capital credit retirement was completed in May, with a total of \$2,085,917 returned to members.

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Your capital credit account balance for the years 2002 to 2022 is \$13,140.80. This is your balance as of the date of this letter and does not reflect any other outstanding capital credit payout requests.

Under the Discounted Capital Credit Buyout offer, you are hereby offered the sum of \$6,570.40 as the discounted amount of your capital credit account balance (less any uncollectable balance).

The discounted amount being offered is a flat rate of 50% of the total balance of a member's unretired capital credits. By participating in the Discounted Capital Credit Buyout program, members can receive a single payment at a reduced face value instead of multiple smaller payments in the future. This also enables newer members to receive a capital credit payout earlier than the standard retirement cycle.

If you decide to participate in the Discounted Capital Credit offer: Fill out and submit or return the Discounted Capital Credit Buyout Application. If your application is received before the \$3,000,000 limit is reached, you will be issued a check for the Total Discounted Buyout Offer amount listed in this letter. The difference, also known as the discount, will be retained by the Cooperative and no additional retirements of capital credits allocated to you for the years between 2002 and 2022 will be provided. Active members will continue to accumulate future capital credits and will remain eligible to receive future capital credit retirements when approved by the board.

If you choose not to participate in the Discounted Capital Credit offer: No action is necessary on your part. Your capital credit account balance for the years 2002 to 2022 will remain unchanged. You will still be eligible to receive future capital credit retirements when approved by the Board. Active members will continue to accumulate future capital credits.

Discounted Capital Credit Buyout Application



Date: _____

Member Name:	Red Lake Watershed District
Member Account Number:	0064300
Capital credit account balance for the years 2002 to 2022:	\$13,140.80
Discounted capital credit buyout amount:	\$6,570.40

IN ORDER TO ACCEPT THIS OFFER, YOU MUST SIGN AND RETURN THIS APPLICATION AT ONE OF THE RETAIL LOCATIONS OR COMPLETE THE ONLINE APPLICATION AT <https://www.gvtel.com/capitalcredits/> DO NOT MAIL THIS FORM.

IF YOU ELECT TO PARTICIPATE IN THIS DISCOUNTED CAPITAL CREDIT BUYOUT OFFER, THE COMPLETED APPLICATION MUST BE RECEIVED BY GARDEN VALLEY TECHNOLOGIES NO EARLIER THAN MONDAY, OCTOBER 9TH AT 9:00AM AND NO LATER THAN THURSDAY, OCTOBER 12TH AT 5:00PM.

Please complete the following:

I agree to accept the Discounted Capital Credit Buyout offer listed above for all remaining allocated capital credits for the years 2002 to 2022 and acknowledge that all capital credits accumulated for these years will have been paid in full and will not be subject to further retirement.

Phone Number: _____

Email: _____

Social Security Number or Employer Identification Number: _____

By signing this application:

I hereby represent that all of the information within this application and any information supplied by attachment hereto to be complete and accurate to the best of my knowledge. I further understand and agree that all elections made herein are binding and final. I further agree to hold Garden Valley Technologies harmless from any liability that may arise out of its retirement of capital credits based upon the elections made herein and the information provided herein. I further understand that the payment of capital credits is discretionary-between Management and the Board of Directors and based upon the ability of the Cooperative to retire said capital credits.

Name(s): _____
Joint member name, if applicable

Signature: _____
Joint member signature, if applicable

Date: _____

**Joint memberships require signatures of both individuals listed.*

Social Security Number or Employer Identification Number (EIN) **must be provided for application to be accepted.*

September 18, 2023

Red Lake Water Shed District
0102682
1000 Pennington Ave
Thief River Falls MN 56701-4013

RECEIVED

SEP 20 2023

Initial: JH

Discounted Capital Credit Buyout Offer

Garden Valley Technologies, a cooperative owned by its members, strives to offer affordable and dependable service. Each year, any surplus revenue (margins) is distributed back to members as capital credits. The Board of Directors assesses the Cooperative's financial position annually to determine if retirement of capital credits is feasible. This year's regular capital credit retirement was completed in May, with a total of \$2,085,917 returned to members.

For the first time in GVT history, the Board has authorized a Discounted Capital Credit Buyout opportunity. This offer is in addition to the regular capital credit retirement in May. Under this program, Garden Valley Technologies will pay each present and former member, on a voluntary basis, 50% of the member's capital credit account balance for the years 2002 to 2022. ***The Discounted Capital Credit Buyout Program payout will be capped at \$3,000,000 and will be allocated to members on a first-come, first-served basis.***

Your capital credit account balance for the years 2002 to 2022 is \$1,488.85. This is your balance as of the date of this letter and does not reflect any other outstanding capital credit payout requests.

Under the Discounted Capital Credit Buyout offer, you are hereby offered the sum of \$744.43 as the discounted amount of your capital credit account balance (less any uncollectable balance).

The discounted amount being offered is a flat rate of 50% of the total balance of a member's unretired capital credits. By participating in the Discounted Capital Credit Buyout program, members can receive a single payment at a reduced face value instead of multiple smaller payments in the future. This also enables newer members to receive a capital credit payout earlier than the standard retirement cycle.

If you decide to participate in the Discounted Capital Credit offer: Fill out and submit or return the Discounted Capital Credit Buyout Application. If your application is received before the \$3,000,000 limit is reached, you will be issued a check for the Total Discounted Buyout Offer amount listed in this letter. The difference, also known as the discount, will be retained by the Cooperative and no additional retirements of capital credits allocated to you for the years between 2002 and 2022 will be provided. Active members will continue to accumulate future capital credits and will remain eligible to receive future capital credit retirements when approved by the board.

If you choose not to participate in the Discounted Capital Credit offer: No action is necessary on your part. Your capital credit account balance for the years 2002 to 2022 will remain unchanged. You will still be eligible to receive future capital credit retirements when approved by the Board. Active members will continue to accumulate future capital credits.

Discounted Capital Credit Buyout Application



Date: _____

Member Name:	Red Lake Water Shed District
Member Account Number:	0102682
Capital credit account balance for the years 2002 to 2022:	\$1,488.85
Discounted capital credit buyout amount:	\$744.43

IN ORDER TO ACCEPT THIS OFFER, YOU MUST SIGN AND RETURN THIS APPLICATION AT ONE OF THE RETAIL LOCATIONS OR COMPLETE THE ONLINE APPLICATION AT <https://www.gvtel.com/capitalcredits/> DO NOT MAIL THIS FORM.

IF YOU ELECT TO PARTICIPATE IN THIS DISCOUNTED CAPITAL CREDIT BUYOUT OFFER, THE COMPLETED APPLICATION MUST BE RECEIVED BY GARDEN VALLEY TECHNOLOGIES NO EARLIER THAN MONDAY, OCTOBER 9TH AT 9:00AM AND NO LATER THAN THURSDAY, OCTOBER 12TH AT 5:00PM.

Please complete the following:

I agree to accept the Discounted Capital Credit Buyout offer listed above for all remaining allocated capital credits for the years 2002 to 2022 and acknowledge that all capital credits accumulated for these years will have been paid in full and will not be subject to further retirement.

Phone Number: _____

Email: _____

Social Security Number or Employer Identification Number: _____

By signing this application:

I hereby represent that all of the information within this application and any information supplied by attachment hereto to be complete and accurate to the best of my knowledge. I further understand and agree that all elections made herein are binding and final. I further agree to hold Garden Valley Technologies harmless from any liability that may arise out of its retirement of capital credits based upon the elections made herein and the information provided herein. I further understand that the payment of capital credits is discretionary-between Management and the Board of Directors and based upon the ability of the Cooperative to retire said capital credits.

Name(s): _____

Joint member name, if applicable

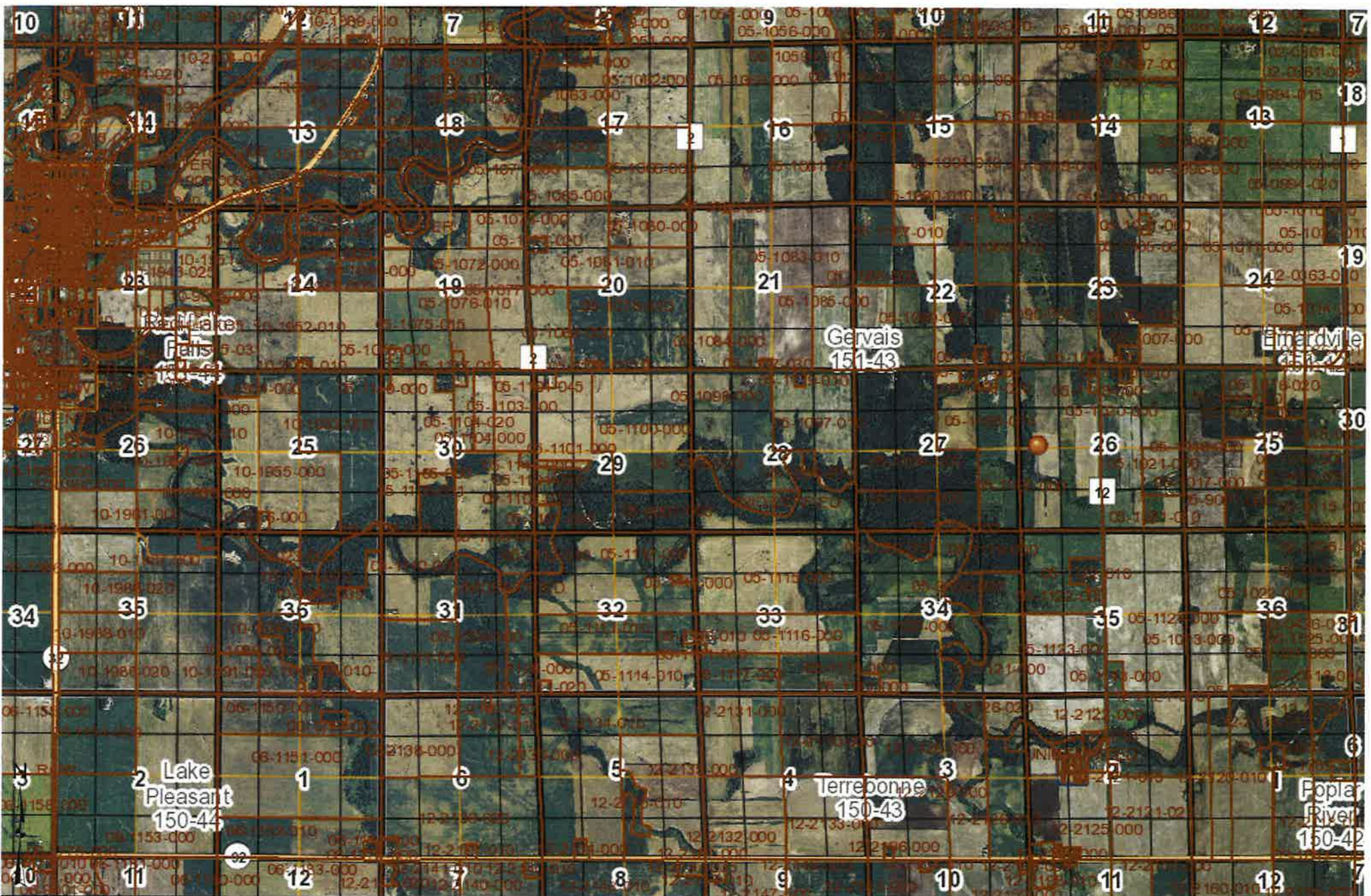
Signature: _____

Joint member signature, if applicable


Date: _____

**Joint memberships require signatures of both individuals listed.*

Social Security Number or Employer Identification Number (EIN) **must be provided for application to be accepted.*



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

<h2>Miller Dam</h2>		Red Lake County
1:50,000	Date: 9/27/2023	 Minnesota

This map is not a substitute for accurate field survey or for locating actual property lines and any adjacent features.



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

<h3>Miller Dam</h3>	
1:2,400	Date: 9/27/2023

Red Lake County



Minnesota

This map is not a substitute for accurate field surveys or for having actual property lines and any adjacent features.





**Resolution for Rural and Farmstead Ring Levee
State Grant Funding Assistance**

BE IT RESOLVED that **Red Lake Watershed District**, hereinafter referred to as the “Applicant” act as legal sponsor for the **Rural & Farmstead Ring Dike Application** submitted on September 28, 2023, and that **Red Lake Watershed District, Administrator** is hereby authorized to apply for the Department of Natural Resources for funding of this project on behalf of the Applicant.

BE IT FURTHER RESOLVED that the Applicant has the legal authority to apply for financial assistance, and the institutional, administrative, and managerial capability to ensure adequate oversight and construction of the proposed project.

BE IT FURTHER RESOLVED Applicant has the financial capability to provide any required matching funds and that the source of Applicant’s matching funds shall be **(\$39,772)**, and will not include other State funding sources.

BE IT FURTHER RESOLVED that the Applicant hereby pledges to ensure the project is completed if it exceeds the total funding provided by the Department of Natural Resources and the required local match.

BE IT FURTHER RESOLVED that the Applicant has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, the Applicant may enter into an agreement with the State of Minnesota for the above- references project, and that the Applicant certifies that it will comply with all applicable laws and regulations as stated in the contract agreement.

NOW, THEREFORE BE IT RESOLVED that **Administrator** is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the **Board of Managers of Red Lake Watershed District** on 9-28-2023.

SIGNED:

(Signature)

(Title)

(Date)

WITNESSED:

(Signature)

(Title)

(Date)

**Resolution for Rural and Farmstead Ring Levee
State Grant Funding Assistance**

BE IT RESOLVED that **Red Lake Watershed District**, hereinafter referred to as the “Applicant” act as legal sponsor for the **Rural & Farmstead Ring Dike Application** submitted on September 28, 2023, and that **Red Lake Watershed District, Administrator** is hereby authorized to apply for the Department of Natural Resources for funding of this project on behalf of the Applicant.

BE IT FURTHER RESOLVED that the Applicant has the legal authority to apply for financial assistance, and the institutional, administrative, and managerial capability to ensure adequate oversight and construction of the proposed project.

BE IT FURTHER RESOLVED Applicant has the financial capability to provide any required matching funds and that the source of Applicant’s matching funds shall be **(\$81,730)**, and will not include other State funding sources.

BE IT FURTHER RESOLVED that the Applicant hereby pledges to ensure the project is completed if it exceeds the total funding provided by the Department of Natural Resources and the required local match.

BE IT FURTHER RESOLVED that the Applicant has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, the Applicant may enter into an agreement with the State of Minnesota for the above- references project, and that the Applicant certifies that it will comply with all applicable laws and regulations as stated in the contract agreement.

NOW, THEREFORE BE IT RESOLVED that **Administrator** is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the **Board of Managers of Red Lake Watershed District** on 9-28-2023.

SIGNED:

(Signature)

(Title)

(Date)

WITNESSED:

(Signature)

(Title)

(Date)



We have prepared a quote for you

Windows Server Upgrade

PREPARED FOR


Red Lake Watershed District

PREPARED BY

Steve Borgen

Account Manager

Windows Server 2022 Licensing

Description	Price	Qty	Ext. Price
Microsoft One Time Purchase 	\$1,993.48	1	\$1,993.48
Win Server 2022 Standard - 16 Core License Pack		1	
Windows Server 2022 - 1 User CAL		15	
Subtotal:			\$1,993.48

Windows Server Upgrade Estimate

Description	Price	Qty	Ext. Price
Professional Services	\$165.00	4	\$660.00
Subtotal:			\$660.00

Windows Server Upgrade

Prepared by:

Corporate Technologies
Steve Borgen
701.893.4049
Steve.Borgen@gocorpotech.com

Prepared for:

Red Lake Watershed District
1000 Pennington Ave
Thief River Falls, MN 56701
Tammy Audette
(218) 681-5800
tammy.audette@redlakewatershed.org

Quote Information:

Quote #: 022394
Version: 1
Delivery Date: 09/14/2023
Expiration Date: 10/12/2023

Quote Summary


Description	Amount
Windows Server 2022 Licensing	\$1,993.48
Windows Server Upgrade Estimate	\$660.00
Total:	\$2,653.48

ALL SERVICES ARE PROVIDED PURSUANT TO CORPORATE TECHNOLOGIES' TERMS AND CONDITIONS, WHICH HAVE BEEN PROVIDED TO CUSTOMER AND WHICH ARE INCORPORATED HEREIN, AVAILABLE ONLINE AT WWW.GOCORPTECH.COM/RESOURCES/TC/. WITH SIGNATURE, CUSTOMER ACKNOWLEDGES TERMS AND CONDITIONS HAVE BEEN READ AND ACCEPTED AND AGREES TO A CREDIT REVIEW. CUSTOMER WILL PROVIDE ADDITIONAL INFORMATION IF NECESSARY.

A down payment may be required prior to placing this order.

Per the updated Cisco Order Cancellation Policy, all new Cisco and Meraki orders for hardware and any attached software are non-returnable and non-refundable.

Corporate Technologies

Signature: 
Name: Steve Borgen
Title: Account Manager
Date: 09/14/2023
Sales Rep: Steve Borgen

Red Lake Watershed District

Signature: _____
Name: Tammy Audette
Date: _____



We have prepared a quote for you

Meraki Renewals

PREPARED FOR

Red Lake Watershed District

PREPARED BY

Steve Borgen

Account Manager

Meraki Renewals (3YR)

Description	Price	Qty	Ext. Price
Meraki Enterprise + 3 Years Enterprise Support - Subscription License - 1 Switch - 3 Year - MS210-24P Cloud Managed Gigabit Switch - Subscription License 1 Switch - 3 Year License Validation Period	\$557.95	1	\$557.95
Meraki Advanced Security + 3 Years Enterprise Supp - Subscription License - 1 Security Appliance - 3 Year - MX67 Cloud Managed Firewall - License and Support - 3 Year License Validation Period	\$1,544.39	1	\$1,544.39
Meraki MR Enterprise Cloud Controller License, 3 Years - Meraki MR Series Access Point - Subscription License 1 Access Point - 3 Year License Validation Period	\$451.58	1	\$451.58
Subtotal:			\$2,553.92

Meraki Renewals

Prepared by:

Corporate Technologies
Steve Borgen
701.893.4049
Steve.Borgen@gocorpotech.com

Prepared for:

Red Lake Watershed District
1000 Pennington Ave
Thief River Falls, MN 56701
Tammy Audette
(218) 681-5800
tammy.audette@redlakewatershed.org

Quote Information:

Quote #: 022393
Version: 1
Delivery Date: 09/14/2023
Expiration Date: 10/12/2023

Quote Summary


Description	Amount
Meraki Renewals (3YR)	\$2,553.92
Total:	\$2,553.92

ALL SERVICES ARE PROVIDED PURSUANT TO CORPORATE TECHNOLOGIES' TERMS AND CONDITIONS, WHICH HAVE BEEN PROVIDED TO CUSTOMER AND WHICH ARE INCORPORATED HEREIN, AVAILABLE ONLINE AT WWW.GOCORPTECH.COM/RESOURCES/TC/. WITH SIGNATURE, CUSTOMER ACKNOWLEDGES TERMS AND CONDITIONS HAVE BEEN READ AND ACCEPTED AND AGREES TO A CREDIT REVIEW. CUSTOMER WILL PROVIDE ADDITIONAL INFORMATION IF NECESSARY.

A down payment may be required prior to placing this order.

Per the updated Cisco Order Cancellation Policy, all new Cisco and Meraki orders for hardware and any attached software are non-returnable and non-refundable.

Corporate Technologies

Signature:  _____
Name: Steve Borgen
Title: Account Manager
Date: 09/14/2023
Sales Rep: Steve Borgen

Red Lake Watershed District

Signature: _____
Name: Tammy Audette
Date: _____

BID TABULATION SHEET

Pine Lake Project Phase II - Bridge Replacement – RLWD Project #26B
Thief River Falls, Minnesota

Bid Opening: September 28, 2023
9:30 a.m.
Red Lake Watershed District
1000 Pennington Ave. S
Thief River Falls, Minnesota

Engineer: HDR Engineering, Inc.
213 LaBree Ave N, Suite 203
Thief River Falls, MN 56701

Ph. 218-681-6100
Fax 218-681-6262

Dillion.nelson@hdrinc.com

NAME	BID AMOUNT \$480,026.70 Eng est.

APPLICATION FOR PERMIT
RED LAKE WATERSHED DISTRICT
 1000 Pennington Avenue South, Thief River Falls, MN 56701
 RLWD@redlakewatershed.org
 218-681-5800

TO THE BOARD OF MANAGERS: SAP 060-599-296 (GROVE PARK)

Landowner Name: <u>GROVE PARK TWP</u> Telephone Number: _____	
<u>DARIN CARLSTROM Polk Co. Hwy</u>	
Address (Street, RFD, Box No., City, State, Zip): <u>820 Old Hwy 75 South Brookston 56714</u>	
Project Location: <u>SEE PLAN</u>	
Government Lot _____	Quarter Section(s) <u>GROVE PARK</u> Section(s) <u>2/11</u>
Township (Name & #) <u>149</u>	Range # <u>43</u> County <u>Polk</u>
Type of Work Proposed:	
<input type="checkbox"/> Excavate	<input checked="" type="checkbox"/> Install
<input type="checkbox"/> Fill	<input type="checkbox"/> Remove
<input type="checkbox"/> Drain	<input type="checkbox"/> Other
<input type="checkbox"/> Construct	<input type="checkbox"/>
<input type="checkbox"/> Ditch	<input checked="" type="checkbox"/> Culvert (Size <u>10x5</u>)
<input type="checkbox"/> Dike	<input type="checkbox"/> Erosion Control
<input type="checkbox"/> Bridge (Size _____)	<input type="checkbox"/> Tile
<input type="checkbox"/> Dam	<input type="checkbox"/> Other

Be sure to attach all necessary reports, maps, drawings, photos, other data, etc., to support permit application.

Description of work to be done: <u>REPLACE EXISTING 72" CSP WITH 1-LINE 10X5 PCC BOX</u>
Estimated drainage area: acres _____ or sq. mile(s) <u>12</u>
Work is necessary because: <u>EXISTING CULVERT IS DEFICIENT IN STRENGTH AND HYDRAULICS</u>

I hereby make application for a permit to proceed with the proposal described above and have attached all supporting maps, plans, and other information submitted with this application. The information submitted and statements made concerning this application are true and correct to the best of my knowledge. Obtaining a permit from the Managers does not relieve the applicant from the responsibility of obtaining any other additional authorization or permits required by law.

Signature of landowner: 	Date: <u>8/2/2023</u>
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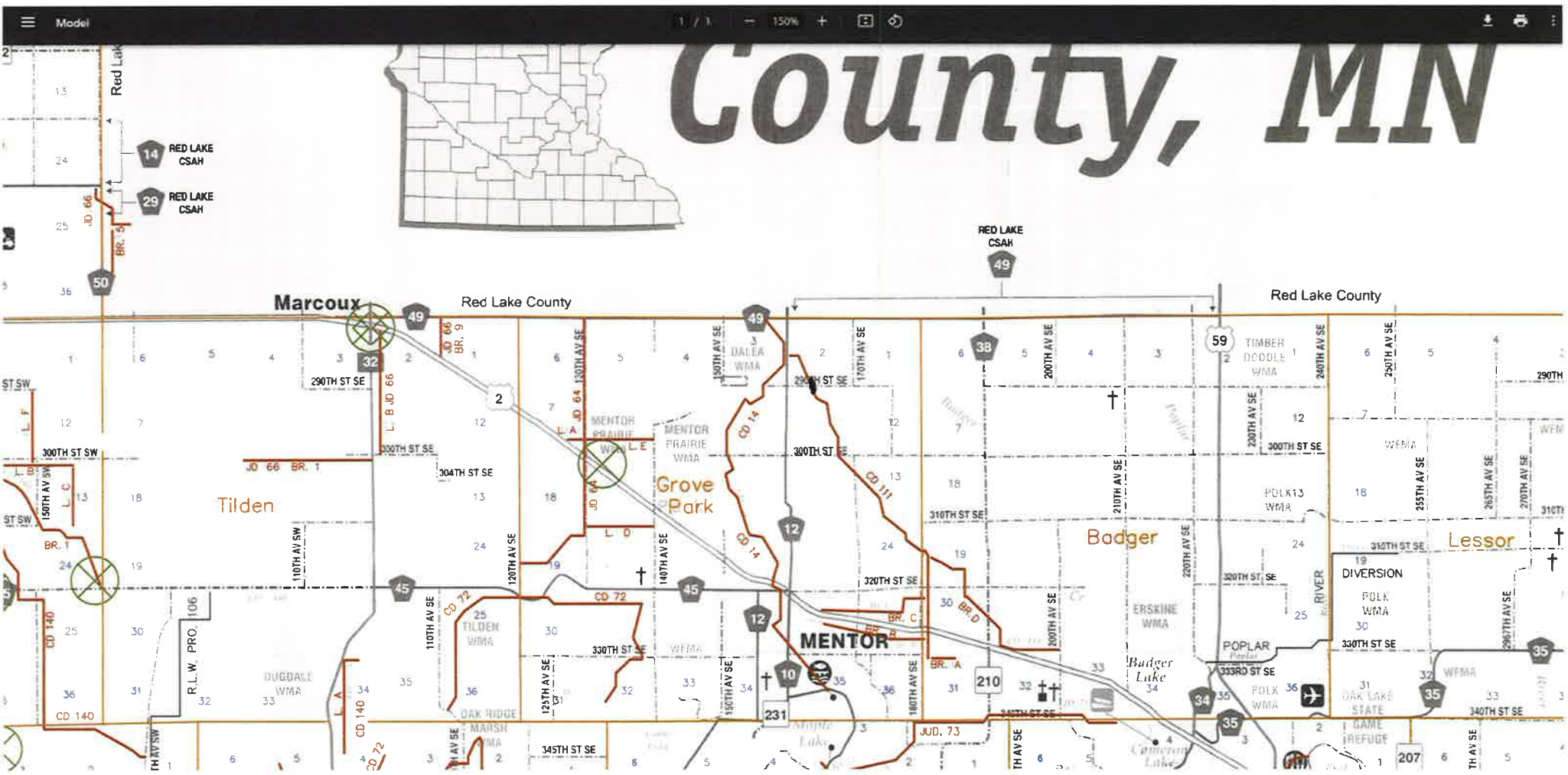
RECEIVED

AUG 07 2023

For Office Use Only P.A. No. <u>23-139</u>

Initial: DA

County, MN



RESOLUTION OF THE POLK COUNTY
BOARD OF COMMISSIONERS

RESOLUTION (2022-70)

Bridge Replacement Priority List

The following resolution (2022-70) was offered by Commissioner Strandell:

WHEREAS, Polk County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by local citizenry and local units of government; and

WHEREAS, Polk County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years;

NOW THEREFORE BE IT RESOLVED, That the following bridges are high priorities for replacement, major rehabilitation, or removal, and Polk County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available; and

Old Bridge No.	New Bridge No.	Road No. and Name	Crossing	LPI	Estimated Proj. Cost	Federal Funds	Local or State Aid Funds	Township or Bridge Funds Request	Proposed Const. Yr.
60504	60L55	CSAH 9	Burnham	23	900,000		450,000	450,000	2023
L7619	60570	Columbia, T-530, 440 th St SE	BNSF	56	1,500,000		10,000	1,400,000	2023
LT10	60L56	CSAH 21	Burnham		600,000		300,000	300,000	2023
LT10	60L67	CSAH 15, Fisher, MN	CD 26		120,000		60,000	60,000	2023
7097	60569	CSAH 7	Red River	23	4,000,000		500,000	3,500,000	2023
L7510		Euclid, T-189, 290 th Ave SW	CD 66	49	100,000		10,000	90,000	2023
LT10	60L69	Hammond, T-187, 300 th Ave SW	CD 90		120,000		10,000	110,000	2023
LT10	60L70	Hammond, T-194, 290 th Ave SW	CD 90		120,000		10,000	110,000	2023
LT10	60L71	Hammond, T-198, 280 th Ave SW	CD 90		120,000		10,000	110,000	2023
LT10	60L72	Hammond, T-836, 270 th Ave SW	CD 90		120,000		10,000	110,000	2023
LT10	60L73	Grove Park, T-650, 290 th St SE	CD 111		120,000		10,000	110,000	2023
LT10	60L68	Mentor-Stephens St.	CD 14		110,000		10,000	100,000	2023

L7522		Scandia, T-209, 265 th Ave SW	Sand Hill	35	600,000		20,000	580,000	2024
L7624		Lessor, T-892, 315th St SE	Poplar River	70	120,000		10,000	110,000	2024
L5792		Kertsonville, T- 244, 170 Ave SW	Coulee	25	100,000		10,000	90,000	2024
5767	60565	CSAH 1	Red River	38	4,000,000		500,000	3,500,000	2024
L5788		Chester, T-756, 310 th Ave SE	Lost River	52	600,000		20,000	580,000	2025

BE IT FURTHER RESOLVED, That Polk County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

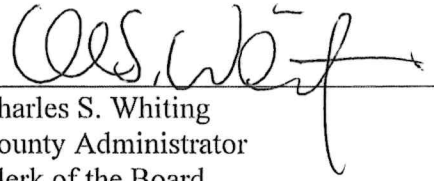
BE IT FURTHER RESOLVED, That Polk County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

Commissioner Holy seconded the foregoing resolution and it was declared adopted upon the following vote: YEAS: Commissioners Strandell, Lee, Willhite and Holy. NAYS: None.

STATE OF MINNESOTA)
) ss
COUNTY OF POLK)

I, Charles S. Whiting, County Administrator, do hereby certify that I have compared the foregoing resolution with the original resolution filed in my office on the 1st day of November 2022, and that the same is a true and correct copy of the whole thereof.

WITNESS my hand and Official Seal of Polk County at Crookston, Minnesota this 1st day of November 2022.



Charles S. Whiting
County Administrator
Clerk of the Board

APPLICATION FOR PERMIT
RED LAKE WATERSHED DISTRICT

1000 Pennington Avenue South, Thief River Falls, MN 56701
RLWD@redlakewatershed.org
218-681-5800

TO THE BOARD OF MANAGERS:

SAP 060-597-003 (STEPHENS ST)

Landowner Name: CITY OF MENTOR DARN (ARLSTROM Polk Co. Hwy)		Telephone Number: 218 470 8254	
Address (Street, RFD, Box No., City, State, Zip): 820 OLD Highway 75 S Crookston 56716			
Project Location: SEE PLAN			
Government Lot		Quarter Section(s)	Section(s) 27
Township (Name & #) Grove Park 49		Range # 43	County Polk
Type of Work Proposed:			
<input type="checkbox"/> Excavate	<input checked="" type="checkbox"/> Install	<input type="checkbox"/> Ditch	<input type="checkbox"/> Dike
<input type="checkbox"/> Fill	<input type="checkbox"/> Remove	<input checked="" type="checkbox"/> Culvert (Size 10x4)	<input type="checkbox"/> Erosion Control
<input type="checkbox"/> Drain	<input type="checkbox"/> Other	<input type="checkbox"/> Bridge (Size _____)	<input type="checkbox"/> Tile
<input type="checkbox"/> Construct	<input type="checkbox"/>	<input type="checkbox"/> Dam	<input type="checkbox"/> Other

Be sure to attach all necessary reports, maps, drawings, photos, other data, etc., to support permit application.

Description of work to be done: REPLACE EXISTING 64" CSPA WITH 1-LINE 10x4 PCC BOX CULVERT
Estimated drainage area: acres _____ or sq. mile(s) 51
Work is necessary because: EXISTING CULVERT IS DEFICIENT IN STRENGTH AND HYDRAULICS

I hereby make application for a permit to proceed with the proposal described above and have attached all supporting maps, plans, and other information submitted with this application. The information submitted and statements made concerning this application are true and correct to the best of my knowledge. Obtaining a permit from the Managers does not relieve the applicant from the responsibility of obtaining any other additional authorization or permits required by law.

Signature of landowner: 	Date: 8/2/2023
--	-------------------

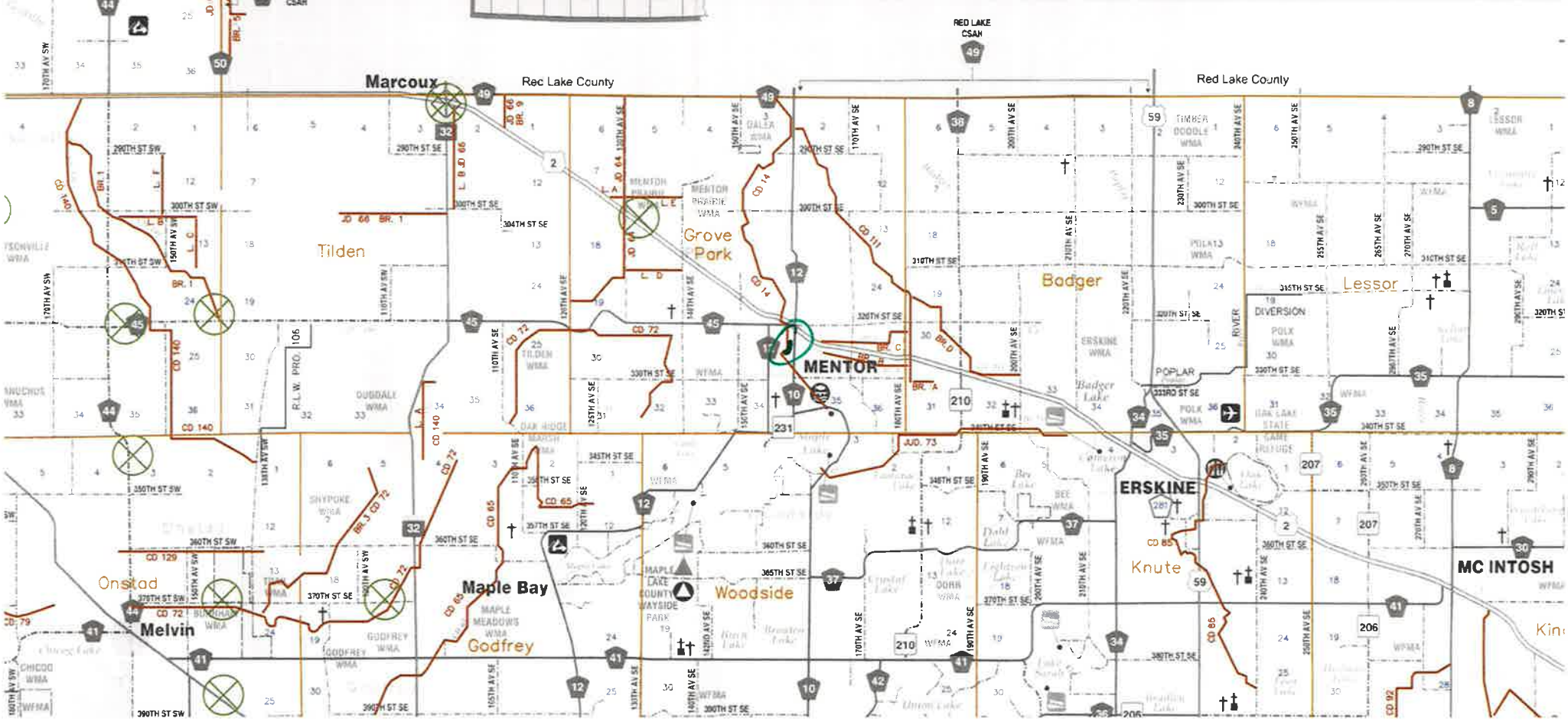
RECEIVED

AUG 07 2023

Initial: JA

For Office Use Only
P.A. No.

23-140



CONVENTIONAL SYMBOLS

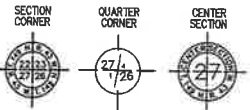
CENTERLINE
EDGE OF ROADWAY
EXISTING RIGHT-OF-WAY
NEW RIGHT-OF-WAY
DITCH GRADE LT.
DITCH GRADE RT.
COUNTY DITCH

TELEPHONE PEDESTAL
ELECTRICAL PEDESTAL
POWER POLE
WATER VALVE
WATER PIPELINE
GAS/OIL PIPELINE

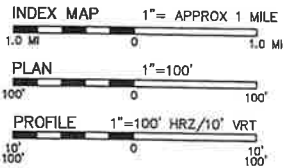
DECIDUOUS TREE OR SHRUB
CONIFEROUS TREE
STUMP
WETLAND

EXISTING CULVERT
NEW CULVERT
DRAINAGE

BRIDGE
BUILDING
BARBED WIRE FENCE
BOARD FENCE
NORTH ARROW



SCALES

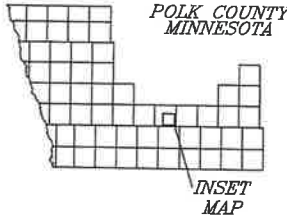


UTILITY
THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED OF EXISTING SUBSURFACE UTILITY DATA "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION"

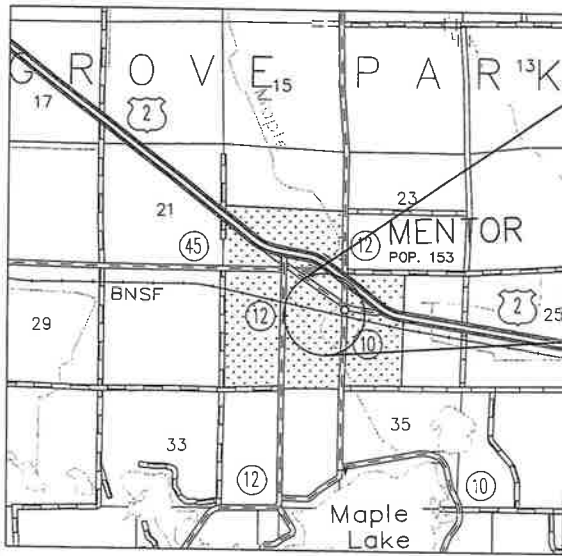
TRAFFIC CONTROL
ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE LATEST MN MUTCD MANUAL, INCLUDING THE LATEST "FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS".

MINNESOTA DEPARTMENT OF TRANSPORTATION
POLK COUNTY

PLAN FOR: 10' X 4' PCC BOX CULVERT & END SECTIONS
LOCATED: STEPHENS STREET (IN MENTOR, MN)
FROM: A POINT 1,006.9' WEST OF THE E. 1/4 COR. OF SEC. 27, T. 149 N., R. 43 W.
TO: A POINT 984.9' WEST OF THE E. 1/4 COR. OF SEC. 27, T. 149 N., R. 43 W.



GROSS LENGTH 22.00 FEET, 0.004 MILES
BRIDGE LENGTH FEET MILES
EXCEPTIONS FEET MILES
NET LENGTH 22.00 FEET, 0.004 MILES



S.A.P. 060-597-003
STA. 3+99 TO STA. 4+21

DESIGN DATA

DESIGNED IN ACCORDANCE WITH 2014 AASHTO LRFD BRIDGE DESIGN SPECIFICATIONS.
HL-93 LIVE LOAD
BARREL INSIDE WIDTH = 10'
BARREL INSIDE HEIGHT = 4'
BARREL LENGTH = 34'
EST. MIN. FILL DEPTH 2.0'
EST. MAX. FILL DEPTH 2.5'
SKEW ANGLE = 15'
MATERIAL DESIGN PROPERTIES:
PRECAST REINFORCED CONCRETE:
C = 5 KSI CONCRETE
F = 50 KSI WELDED WIRE REINFORCEMENT
Y = 50 KSI REINFORCEMENT BARS
HL-93 LRFD
BRIDGE OPERATING RATING FACTOR RF = 1.3

OLD BRIDGE NO. LT10
NEW BRIDGE NO. 60L68

GOVERNING SPECIFICATIONS

THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION," AND THE "SUPPLEMENTAL SPECIFICATIONS" DATED SEPTEMBER 2022 SHALL GOVERN.

INDEX OF SHEETS

SHEET	DESCRIPTION
1	Title Sheet & Layout Map
2	Estimated Quantities & Typical Section
3-4	Erosion Control Details
5	Traffic Control Plan
6	PCC Box Culvert Details
7-8	PCC Box Culvert End Section Details
9	Waterway Analysis
10	Plan & Profile Sheet

THIS PLAN CONTAINS 10 SHEETS

DESIGN DESIGNATION

ADT: < 50 (CURRENT YEAR 2022)
ADT: < 50 (FUTURE YEAR 2042)
SOIL FACTOR: 100
TON DESIGN: 5
DESIGN SPEED: 30
CLEAR ZONE: 7'
SHOULDER WIDTH: 1.0
STOPPING SIGHT DISTANCE: 3.5' HEIGHT OF EYE
2.0' HEIGHT OF OBJECT
FUNCTIONAL CLASS: LOCAL ROAD
DESIGN STANDARDS: 8820.9936

DESIGN ENGINEER: I HEREBY CERTIFY THAT THIS PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Approved by: Richard C. Sanders, P.E.
Name
Date: 12/5/22
Reg. No. 23169

STATE AID APPROVALS:

Brian Ketring Digitally signed by Brian Ketring
Date: 2023.01.06 06:32:55 -0600
District State Aid Engineer: Reviewed for
Compliance with State-Aid Rules/Policy

Brian Ketring Digitally signed by Brian Ketring
Date: 2023.01.06 06:34:10 -0600
Approved for State Aid Funding: for State Aid Engineer

STATE AID PROJECT 060-597-003

COUNTY PROJECT 122-00-1398

SHEET 1 OF 10 SHEETS



RESOLUTION OF THE POLK COUNTY
BOARD OF COMMISSIONERS

RESOLUTION (2022-70)

Bridge Replacement Priority List

The following resolution (2022-70) was offered by Commissioner Strandell:

WHEREAS, Polk County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by local citizenry and local units of government; and

WHEREAS, Polk County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years;

NOW THEREFORE BE IT RESOLVED, That the following bridges are high priorities for replacement, major rehabilitation, or removal, and Polk County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available; and

Old Bridge No.	New Bridge No.	Road No. and Name	Crossing	LPI	Estimated Proj. Cost	Federal Funds	Local or State Aid Funds	Township or Bridge Funds Request	Proposed Const. Yr.
60504	60L55	CSAH 9	Burnham	23	900,000		450,000	450,000	2023
L7619	60570	Columbia, T-530, 440 th St SE	BNSF	56	1,500,000		10,000	1,400,000	2023
LT10	60L56	CSAH 21	Burnham		600,000		300,000	300,000	2023
LT10	60L67	CSAH 15, Fisher, MN	CD 26		120,000		60,000	60,000	2023
7097	60569	CSAH 7	Red River	23	4,000,000		500,000	3,500,000	2023
L7510		Euclid, T-189, 290 th Ave SW	CD 66	49	100,000		10,000	90,000	2023
LT10	60L69	Hammond, T-187, 300 th Ave SW	CD 90		120,000		10,000	110,000	2023
LT10	60L70	Hammond, T-194, 290 th Ave SW	CD 90		120,000		10,000	110,000	2023
LT10	60L71	Hammond, T-198, 280 th Ave SW	CD 90		120,000		10,000	110,000	2023
LT10	60L72	Hammond, T-836, 270 th Ave SW	CD 90		120,000		10,000	110,000	2023
LT10	60L73	Grove Park, T-650, 290 th St SE	CD 111		120,000		10,000	110,000	2023
LT10	60L68	Mentor-Stephens St.	CD 14		110,000		10,000	100,000	2023

L7522		Scandia, T-209, 265 th Ave SW	Sand Hill	35	600,000		20,000	580,000	2024
L7624		Lessor, T-892, 315th St SE	Poplar River	70	120,000		10,000	110,000	2024
L5792		Kertsonville, T- 244, 170 Ave SW	Coulee	25	100,000		10,000	90,000	2024
5767	60565	CSAH 1	Red River	38	4,000,000		500,000	3,500,000	2024
L5788		Chester, T-756, 310 th Ave SE	Lost River	52	600,000		20,000	580,000	2025

BE IT FURTHER RESOLVED, That Polk County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

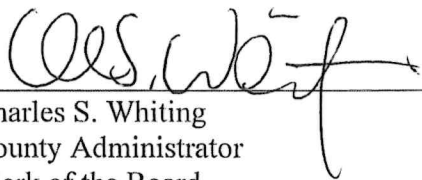
BE IT FURTHER RESOLVED, That Polk County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

Commissioner Holy seconded the foregoing resolution and it was declared adopted upon the following vote: YEAS: Commissioners Strandell, Lee, Willhite and Holy. NAYS: None.

STATE OF MINNESOTA)
) ss
COUNTY OF POLK)

I, Charles S. Whiting, County Administrator, do hereby certify that I have compared the foregoing resolution with the original resolution filed in my office on the 1st day of November 2022, and that the same is a true and correct copy of the whole thereof.

WITNESS my hand and Official Seal of Polk County at Crookston, Minnesota this 1st day of November 2022.



Charles S. Whiting
County Administrator
Clerk of the Board

APPLICATION FOR PERMIT
RED LAKE WATERSHED DISTRICT

1000 Pennington Avenue South, Thief River Falls, MN 56701
RLWD@redlakewatershed.org
218-681-5800

TO THE BOARD OF MANAGERS:

SAP 060-615-013 (CD 26)

Landowner Name: Rich SANDERS Polk Co. Hwy DEPT	Telephone Number: 218 281 3952
Address (Street, RFD, Box No., City, State, Zip): 820 Old Hwy 75 South (Brookston 56716)	
Project Location: CSAH 15 - FISHER Government Lot _____ Quarter Section(s) _____ Section(s) 22	
Township (Name & #) Fisher 150 Range # 48 County Polk	
Type of Work Proposed: SEE PLAN	
<input checked="" type="checkbox"/> Excavate <input type="checkbox"/> Fill <input type="checkbox"/> Drain <input type="checkbox"/> Construct	<input checked="" type="checkbox"/> Install <input type="checkbox"/> Remove <input type="checkbox"/> Other <input checked="" type="checkbox"/> Ditch <input checked="" type="checkbox"/> Culvert (Size 10x5) <input type="checkbox"/> Bridge (Size _____) <input type="checkbox"/> Dam
	<input type="checkbox"/> Dike <input type="checkbox"/> Erosion Control <input type="checkbox"/> Tile <input type="checkbox"/> Other

Be sure to attach all necessary reports, maps, drawings, photos, other data, etc., to support permit application.

Description of work to be done: REPLACE EXISTING 115" RCP-A with 10x5 PCC BOX - CD 26 REPAIR.
Estimated drainage area: acres _____ or sq. mile(s) 4.62
Work is necessary because: REPAIR DITCH 26 EXISTING CULVERT IS DEFICIENT

I hereby make application for a permit to proceed with the proposal described above and have attached all supporting maps, plans, and other information submitted with this application. The information submitted and statements made concerning this application are true and correct to the best of my knowledge. Obtaining a permit from the Managers does not relieve the applicant from the responsibility of obtaining any other additional authorization or permits required by law.

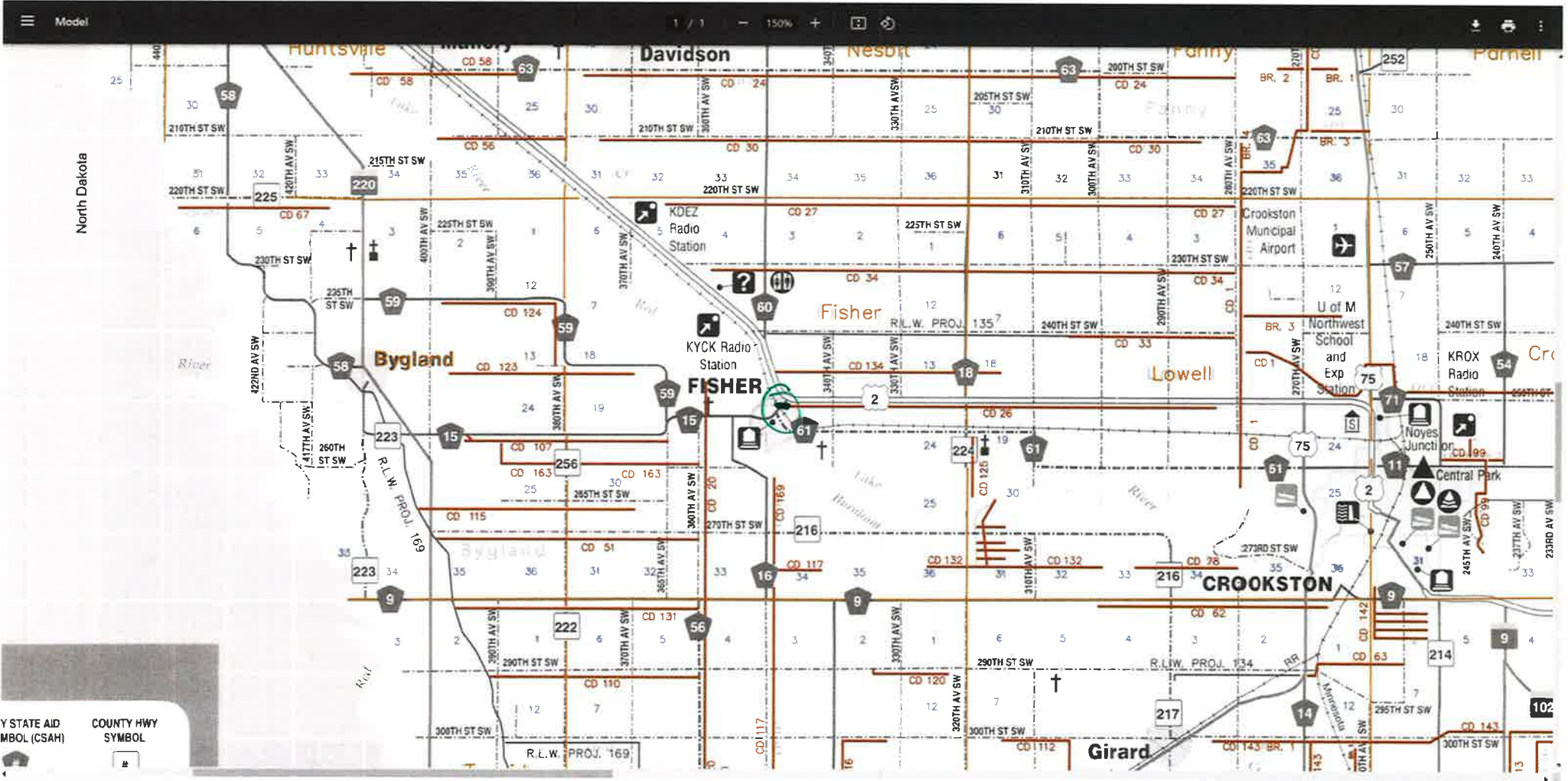
Signature of landowner: 	Date: 8/2/2023
---	----------------

RECEIVED

AUG 07 2023

Initial: JA

For Office Use Only P.A. No. 23-141
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North Dakota

STATE AID MBOL (CSAH)
COUNTY HWY SYMBOL



RESOLUTION OF THE POLK COUNTY
BOARD OF COMMISSIONERS

RESOLUTION (2022-70)

Bridge Replacement Priority List

The following resolution (2022-70) was offered by Commissioner Strandell:

WHEREAS, Polk County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by local citizenry and local units of government; and

WHEREAS, Polk County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years;

NOW THEREFORE BE IT RESOLVED, That the following bridges are high priorities for replacement, major rehabilitation, or removal, and Polk County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available; and

Old Bridge No.	New Bridge No.	Road No. and Name	Crossing	LPI	Estimated Proj. Cost	Federal Funds	Local or State Aid Funds	Township or Bridge Funds Request	Proposed Const. Yr.
60504	60L55	CSAH 9	Burnham	23	900,000		450,000	450,000	2023
L7619	60570	Columbia, T-530, 440 th St SE	BNSF	56	1,500,000		10,000	1,400,000	2023
LT10	60L56	CSAH 21	Burnham		600,000		300,000	300,000	2023
LT10	60L67	CSAH 15, Fisher, MN	CD 26		120,000		60,000	60,000	2023
7097	60569	CSAH 7	Red River	23	4,000,000		500,000	3,500,000	2023
L7510		Euclid, T-189, 290 th Ave SW	CD 66	49	100,000		10,000	90,000	2023
LT10	60L69	Hammond, T-187, 300 th Ave SW	CD 90		120,000		10,000	110,000	2023
LT10	60L70	Hammond, T-194, 290 th Ave SW	CD 90		120,000		10,000	110,000	2023
LT10	60L71	Hammond, T-198, 280 th Ave SW	CD 90		120,000		10,000	110,000	2023
LT10	60L72	Hammond, T-836, 270 th Ave SW	CD 90		120,000		10,000	110,000	2023
LT10	60L73	Grove Park, T-650, 290 th St SE	CD 111		120,000		10,000	110,000	2023
LT10	60L68	Mentor-Stephens St.	CD 14		110,000		10,000	100,000	2023

L7522		Scandia, T-209, 265 th Ave SW	Sand Hill	35	600,000		20,000	580,000	2024
L7624		Lessor, T-892, 315th St SE	Poplar River	70	120,000		10,000	110,000	2024
L5792		Kertsonville, T- 244, 170 Ave SW	Coulee	25	100,000		10,000	90,000	2024
5767	60565	CSAH 1	Red River	38	4,000,000		500,000	3,500,000	2024
L5788		Chester, T-756, 310 th Ave SE	Lost River	52	600,000		20,000	580,000	2025

BE IT FURTHER RESOLVED, That Polk County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

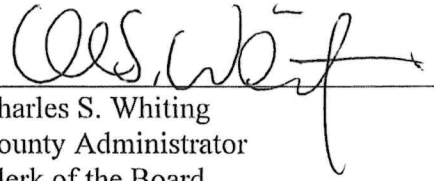
BE IT FURTHER RESOLVED, That Polk County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

Commissioner Holy seconded the foregoing resolution and it was declared adopted upon the following vote: YEAS: Commissioners Strandell, Lee, Willhite and Holy. NAYS: None.

STATE OF MINNESOTA)
) ss
COUNTY OF POLK)

I, Charles S. Whiting, County Administrator, do hereby certify that I have compared the foregoing resolution with the original resolution filed in my office on the 1st day of November 2022, and that the same is a true and correct copy of the whole thereof.

WITNESS my hand and Official Seal of Polk County at Crookston, Minnesota this 1st day of November 2022.



Charles S. Whiting
County Administrator
Clerk of the Board

APPLICATION FOR PERMIT
RED LAKE WATERSHED DISTRICT

1000 Pennington Avenue South, Thief River Falls, MN 56701
RLWD@redlakewatershed.org
218-681-5800

SAP 060-621-015 CSAH 21

TO THE BOARD OF MANAGERS:

Landowner Name: <u>DARIN CARLSTROM</u> Telephone Number: <u>218 210-8254</u>			
Address (Street, RFD, Box No., City, State, Zip): <u>Polk County Hwy</u> <u>820 Old Hwy 75 S. Brookston 56710</u>			
Project Location: <u>GRAND FORKS</u> <u>SEE PLAN</u>			
Government Lot _____	Twp Quarter Section(s) _____ Section(s) <u>2</u>		
Township (Name & #) <u>152</u>	Range # <u>49</u> County <u>Polk</u>		
Type of Work Proposed:			
<input type="checkbox"/> Excavate	<input checked="" type="checkbox"/> Install	<input type="checkbox"/> Ditch	<input type="checkbox"/> Dike
<input type="checkbox"/> Fill	<input checked="" type="checkbox"/> Remove	<input checked="" type="checkbox"/> Culvert (Size <u>14x10</u>)	<input type="checkbox"/> Erosion Control
<input type="checkbox"/> Drain	<input type="checkbox"/> Other	<input type="checkbox"/> Bridge (Size _____)	<input type="checkbox"/> Tile
<input type="checkbox"/> Construct	<input type="checkbox"/>	<input type="checkbox"/> Dam	<input type="checkbox"/> Other

Be sure to attach all necessary reports, maps, drawings, photos, other data, etc., to support permit application.

Description of work to be done: <u>REMOVE 3-LINE 72" PCP</u> <u>INSTALL 3-LINE 14X10 PCP BOX</u>
Estimated drainage area: acres _____ or sq. mile(s) <u>180</u>
Work is necessary because: <u>EXISTING CULVERTS ARE DEFICIENT</u>

I hereby make application for a permit to proceed with the proposal described above and have attached all supporting maps, plans, and other information submitted with this application. The information submitted and statements made concerning this application are true and correct to the best of my knowledge. Obtaining a permit from the Managers does not relieve the applicant from the responsibility of obtaining any other additional authorization or permits required by law.

Signature of landowner: <u>[Signature]</u>	Date: <u>8/7/2023</u>
--	-----------------------

AUG 08 2023

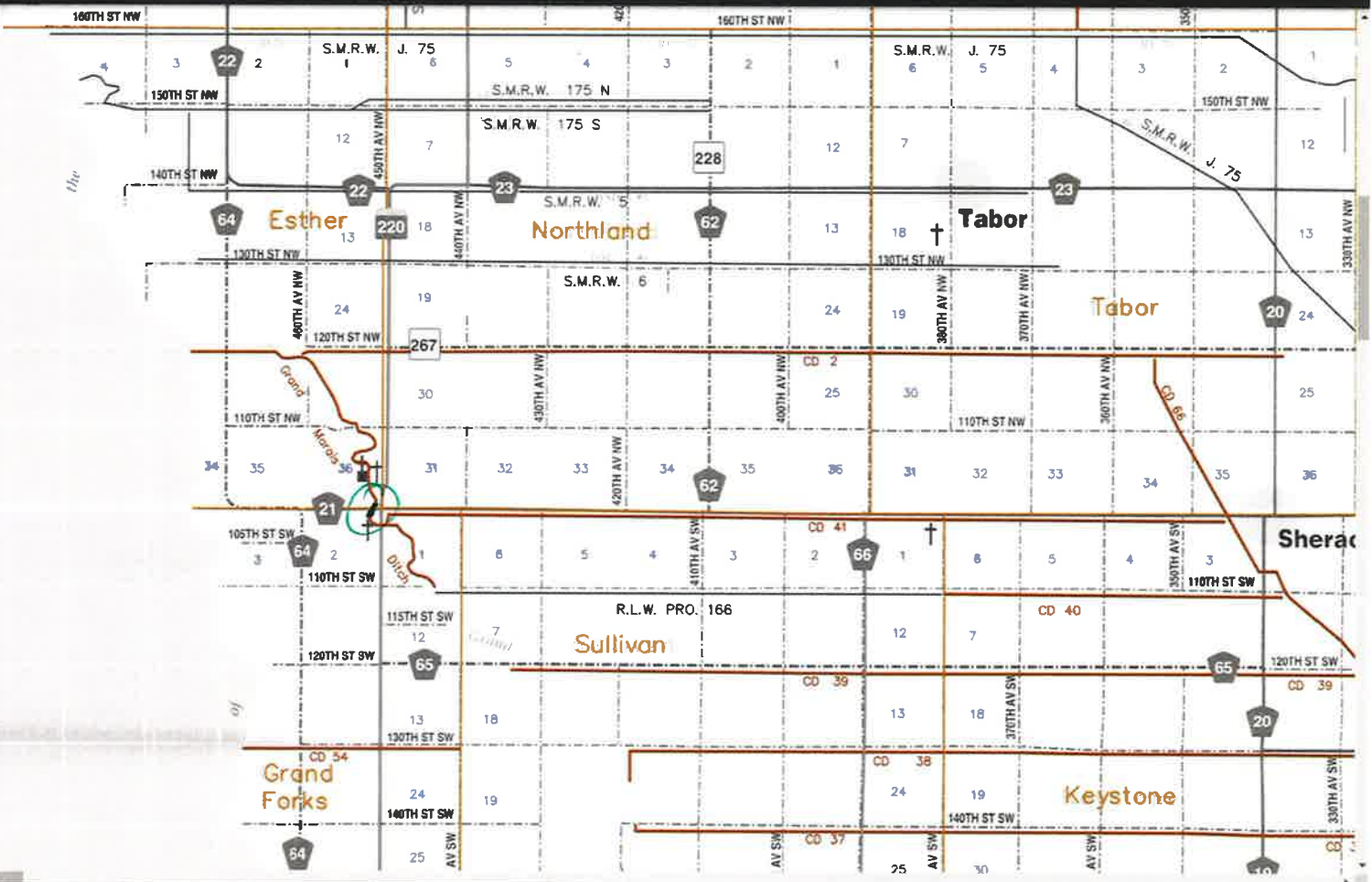
Initial: DA

For Office Use Only P.A. No. <u>23-142</u>

- 2 160
- 150
- 140
- 3 130
- 120
- 110
- 4 Center St
- 110
- 120
- 5 130
- 140

T.153N.

T.152N.



RESOLUTION OF THE POLK COUNTY
BOARD OF COMMISSIONERS

RESOLUTION (2022-70)

Bridge Replacement Priority List

The following resolution (2022-70) was offered by Commissioner Strandell:

WHEREAS, Polk County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by local citizenry and local units of government; and

WHEREAS, Polk County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years;

NOW THEREFORE BE IT RESOLVED, That the following bridges are high priorities for replacement, major rehabilitation, or removal, and Polk County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available; and

Old Bridge No.	New Bridge No.	Road No. and Name	Crossing	LPI	Estimated Proj. Cost	Federal Funds	Local or State Aid Funds	Township or Bridge Funds Request	Proposed Const. Yr.
60504	60L55	CSAH 9	Burnham	23	900,000		450,000	450,000	2023
L7619	60570	Columbia, T-530, 440 th St SE	BNSF	56	1,500,000		10,000	1,400,000	2023
LT10	60L56	CSAH 21	Burnham		600,000		300,000	300,000	2023
LT10	60L67	CSAH 15, Fisher, MN	CD 26		120,000		60,000	60,000	2023
7097	60569	CSAH 7	Red River	23	4,000,000		500,000	3,500,000	2023
L7510		Euclid, T-189, 290 th Ave SW	CD 66	49	100,000		10,000	90,000	2023
LT10	60L69	Hammond, T-187, 300 th Ave SW	CD 90		120,000		10,000	110,000	2023
LT10	60L70	Hammond, T-194, 290 th Ave SW	CD 90		120,000		10,000	110,000	2023
LT10	60L71	Hammond, T-198, 280 th Ave SW	CD 90		120,000		10,000	110,000	2023
LT10	60L72	Hammond, T-836, 270 th Ave SW	CD 90		120,000		10,000	110,000	2023
LT10	60L73	Grove Park, T-650, 290 th St SE	CD 111		120,000		10,000	110,000	2023
LT10	60L68	Mentor-Stephens St.	CD 14		110,000		10,000	100,000	2023

L7522		Scandia, T-209, 265 th Ave SW	Sand Hill	35	600,000		20,000	580,000	2024
L7624		Lessor, T-892, 315th St SE	Poplar River	70	120,000		10,000	110,000	2024
L5792		Kertsonville, T- 244, 170 Ave SW	Coulee	25	100,000		10,000	90,000	2024
5767	60565	CSAH 1	Red River	38	4,000,000		500,000	3,500,000	2024
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BE IT FURTHER RESOLVED, That Polk County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

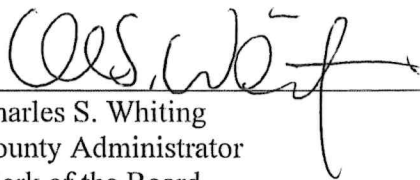
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Commissioner Holy seconded the foregoing resolution and it was declared adopted upon the following vote: YEAS: Commissioners Strandell, Lee, Willhite and Holy. NAYS: None.

STATE OF MINNESOTA)
) ss
COUNTY OF POLK)

I, Charles S. Whiting, County Administrator, do hereby certify that I have compared the foregoing resolution with the original resolution filed in my office on the 1st day of November 2022, and that the same is a true and correct copy of the whole thereof.

WITNESS my hand and Official Seal of Polk County at Crookston, Minnesota this 1st day of November 2022.



Charles S. Whiting
County Administrator
Clerk of the Board

APPLICATION FOR PERMIT
RED LAKE WATERSHED DISTRICT

1000 Pennington Avenue South, Thief River Falls, MN 56701
RLWD@redlakewatershed.org
218-681-5800

SAP 060-609-022

TO THE BOARD OF MANAGERS:

Landowner Name: <u>DARIN CARLSTROM</u> Telephone Number: <u>218 470 8254</u>			
<u>Polk County Hwy</u>			
Address (Street, RFD, Box No., City, State, Zip): <u>820 Old Hwy 75 S. Crookston 56716</u>			
Project Location: <u>SEE PLAN</u>			
Government Lot _____ Quarter Section(s) _____ Section(s) <u>1</u>			
Township (Name & #) <u>ROOME 149</u> Range # <u>48</u> County <u>Polk</u>			
Type of Work Proposed:			
<input type="checkbox"/> Excavate	<input checked="" type="checkbox"/> Install	<input type="checkbox"/> Ditch	<input type="checkbox"/> Dike
<input type="checkbox"/> Fill	<input checked="" type="checkbox"/> Remove	<input checked="" type="checkbox"/> Culvert (Size <u>14x14</u>)	<input type="checkbox"/> Erosion Control
<input type="checkbox"/> Drain	<input type="checkbox"/> Other	<input type="checkbox"/> Bridge (Size _____)	<input type="checkbox"/> Tile
<input type="checkbox"/> Construct	<input type="checkbox"/>	<input type="checkbox"/> Dam	<input type="checkbox"/> Other

Be sure to attach all necessary reports, maps, drawings, photos, other data, etc., to support permit application.

Description of work to be done: <u>REMOVE EXISTING BR. # 60504</u> <u>INSTALL 3-LINE 14x14 PCC BOX</u>
Estimated drainage area: acres _____ or sq. mile(s) _____
Work is necessary because: <u>EXISTING BRIDGE IS DEFICIENT</u>

I hereby make application for a permit to proceed with the proposal described above and have attached all supporting maps, plans, and other information submitted with this application. The information submitted and statements made concerning this application are true and correct to the best of my knowledge. Obtaining a permit from the Managers does not relieve the applicant from the responsibility of obtaining any other additional authorization or permits required by law.

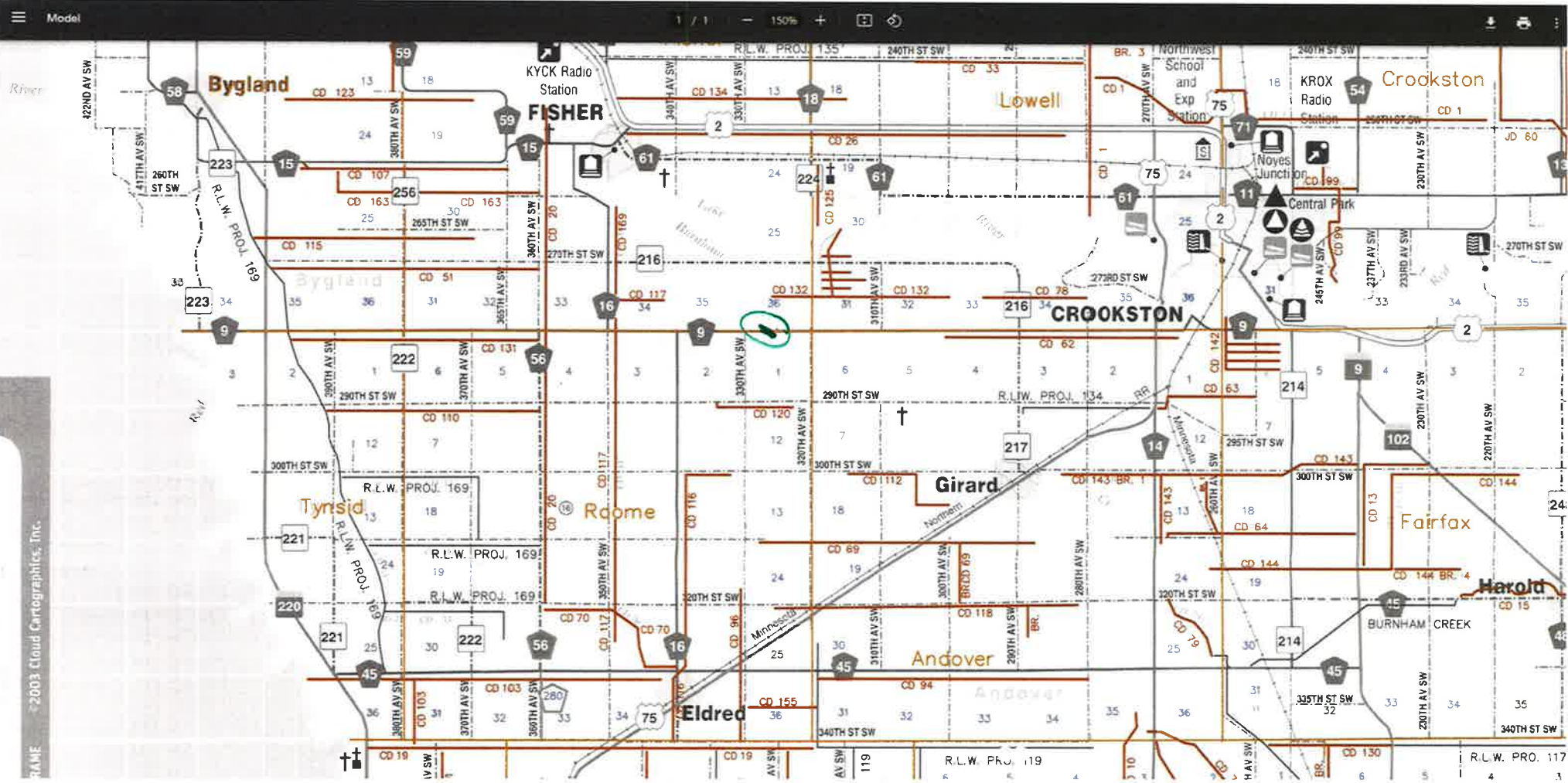
Signature of landowner: <u>[Signature]</u>	Date: <u>8/7/2023</u>
--	-----------------------

RECEIVED

AUG 08 2023

Initial: [Initials]

For Office Use Only P.A. No. <u>23-143</u>



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FRAME

RESOLUTION OF THE POLK COUNTY
BOARD OF COMMISSIONERS

RESOLUTION (2022-70)

Bridge Replacement Priority List

The following resolution (2022-70) was offered by Commissioner Strandell:

WHEREAS, Polk County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by local citizenry and local units of government; and

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LT10	60L56	CSAH 21	Burnham		600,000		300,000	300,000	2023
LT10	60L67	CSAH 15, Fisher, MN	CD 26		120,000		60,000	60,000	2023
7097	60569	CSAH 7	Red River	23	4,000,000		500,000	3,500,000	2023
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LT10	60L69	Hammond, T-187, 300 th Ave SW	CD 90		120,000		10,000	110,000	2023
LT10	60L70	Hammond, T-194, 290 th Ave SW	CD 90		120,000		10,000	110,000	2023
LT10	60L71	Hammond, T-198, 280 th Ave SW	CD 90		120,000		10,000	110,000	2023
LT10	60L72	Hammond, T-836, 270 th Ave SW	CD 90		120,000		10,000	110,000	2023
LT10	60L73	Grove Park, T-650, 290 th St SE	CD 111		120,000		10,000	110,000	2023
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L7624		Lessor, T-892, 315th St SE	Poplar River	70	120,000		10,000	110,000	2024
L5792		Kertsonville, T- 244, 170 Ave SW	Coulee	25	100,000		10,000	90,000	2024
5767	60565	CSAH 1	Red River	38	4,000,000		500,000	3,500,000	2024
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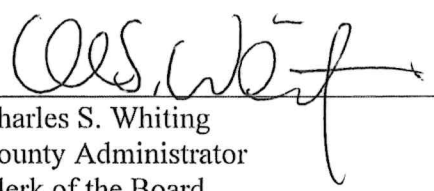
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STATE OF MINNESOTA)
) ss
COUNTY OF POLK)

I, Charles S. Whiting, County Administrator, do hereby certify that I have compared the foregoing resolution with the original resolution filed in my office on the 1st day of November 2022, and that the same is a true and correct copy of the whole thereof.

WITNESS my hand and Official Seal of Polk County at Crookston, Minnesota this 1st day of November 2022.



Charles S. Whiting
County Administrator
Clerk of the Board



Permit # **23-166**

Status Report: **Tabled**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
David Sylvester		30875 320th St SW Crookston, MN 56716		tel:218-280-0187 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk Township: Roome Range: 48 Section: 23 1/4:**

(4) Describe in detail the work to be performed. **install culvert across township road**

(5) Why is this work necessary? Explain water related issue/problem being solved. **fiber optic cable buried in the bottom of the ditch going east**

Status

Status	Notes	Date
Tabled	P.A. #23-166 – David Sylvester/Terry Piphon Polk County – Roome Township – Section 23 The Red Lake Watershed District (RLWD) will table this permit. More information needs to be gathered to approve installing a pipe across Township Road 320th St SW. I visited with applicant about a Halstad Utility line in the ditch bottom, prohibiting the applicant from cleaning the north side road ditch. This permit does not exempt the permit applicant from local, state, or federal authority that might require their approval. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Sept. 27, 2023
Received	None	Sept. 11, 2023

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

APPLICATION FOR PERMIT
RED LAKE WATERSHED DISTRICT
1000 Pennington Avenue South, Thief River Falls, MN 56701
RLWD@redlakewatershed.org
218-681-5800

TO THE BOARD OF MANAGERS:

Landowner Name: <u>David Sylvester</u>		Telephone Number: <u>218-280-0187</u>	
sister → <u>Terry Pihlo</u> <u>701-866-3495</u>			
Address (Street, RFD, Box No., City, State, Zip): <u>30875 320th St SW Crookston, MN, 56716</u>			
Project Location: Government Lot <u>149 48</u> Quarter Section(s) <u>SE</u> Section(s) <u>23</u>			
Township (Name & #) <u>Room</u> Range # <u>T149N-R48W</u> County <u>Polk</u>			
Type of Work Proposed:			
<input type="checkbox"/> Excavate	<input type="checkbox"/> Install	<input type="checkbox"/> Ditch	<input type="checkbox"/> Dike
<input type="checkbox"/> Fill	<input type="checkbox"/> Remove	<input checked="" type="checkbox"/> Culvert (Size _____)	<input type="checkbox"/> Erosion Control
<input type="checkbox"/> Drain	<input type="checkbox"/> Other	<input type="checkbox"/> Bridge (Size _____)	<input type="checkbox"/> Tile
<input type="checkbox"/> Construct	<input type="checkbox"/>	<input type="checkbox"/> Dam	<input type="checkbox"/> Other

Be sure to attach all necessary reports, maps, drawings, photos, other data, etc., to support permit application.

Description of work to be done: <u>install culvert across Township Road</u>
Estimated drainage area: acres <u>10</u> or sq. mile(s) _____
Work is necessary because: <u>fiber optic cable buried in the bottom of the ditch going east.</u>

I hereby make application for a permit to proceed with the proposal described above and have attached all supporting maps, plans, and other information submitted with this application. The information submitted and statements made concerning this application are true and correct to the best of my knowledge. Obtaining a permit from the Managers does not relieve the applicant from the responsibility of obtaining any other additional authorization or permits required by law.

Signature of landowner: <u>David Sylvester</u>	Date: <u>Sept. 8, 2023</u>
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RECEIVED

SEP 11 2023

Initial: JS

For Office Use Only P.A. No. <u>23-166</u>

Red Lake Watershed District

Permit Application Plat Map

Applicant: David Sylvestre

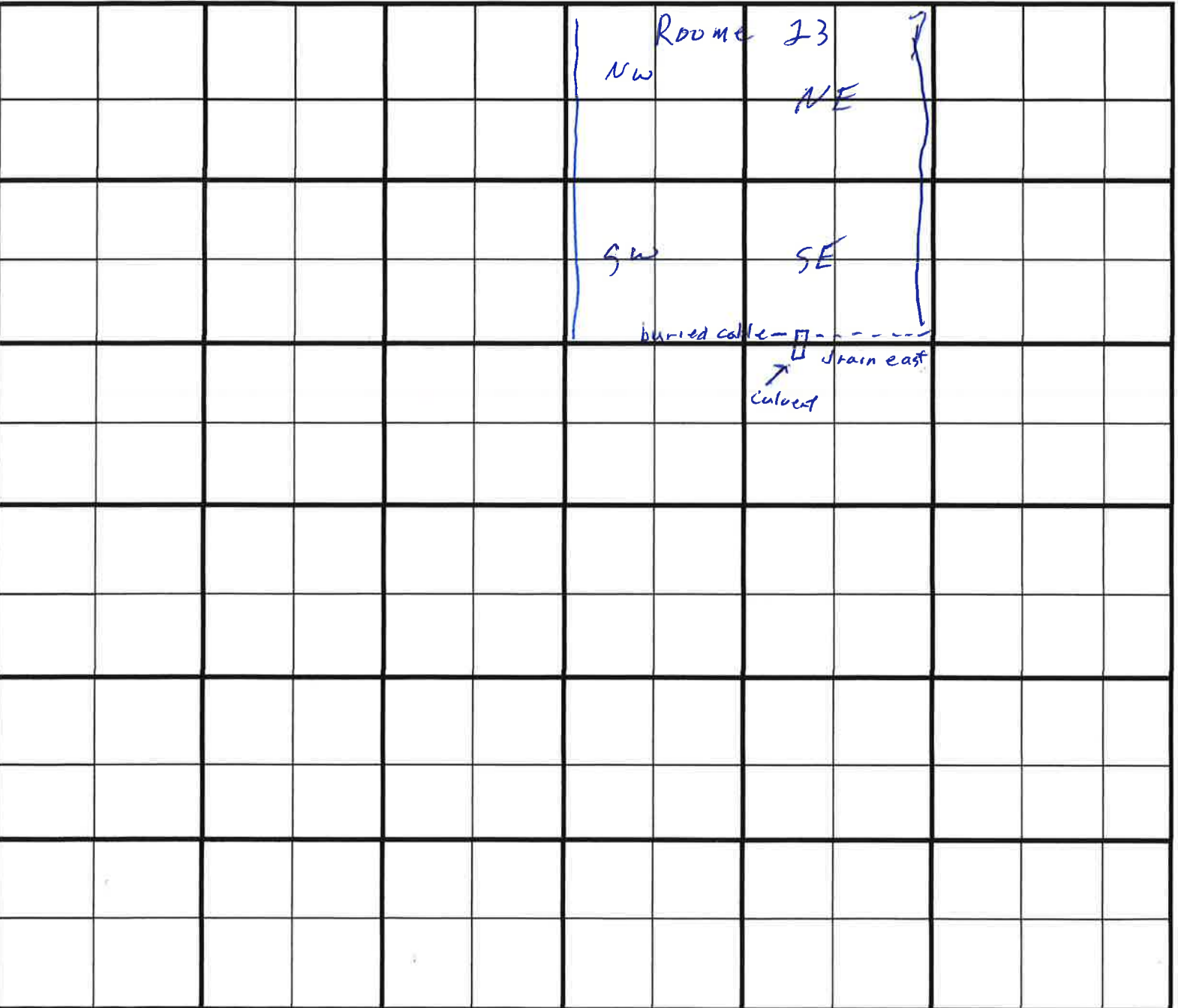
Permit #: _____

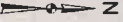
For Office Use Only

County: Poik

Twp. (name & #): Roome 149-48

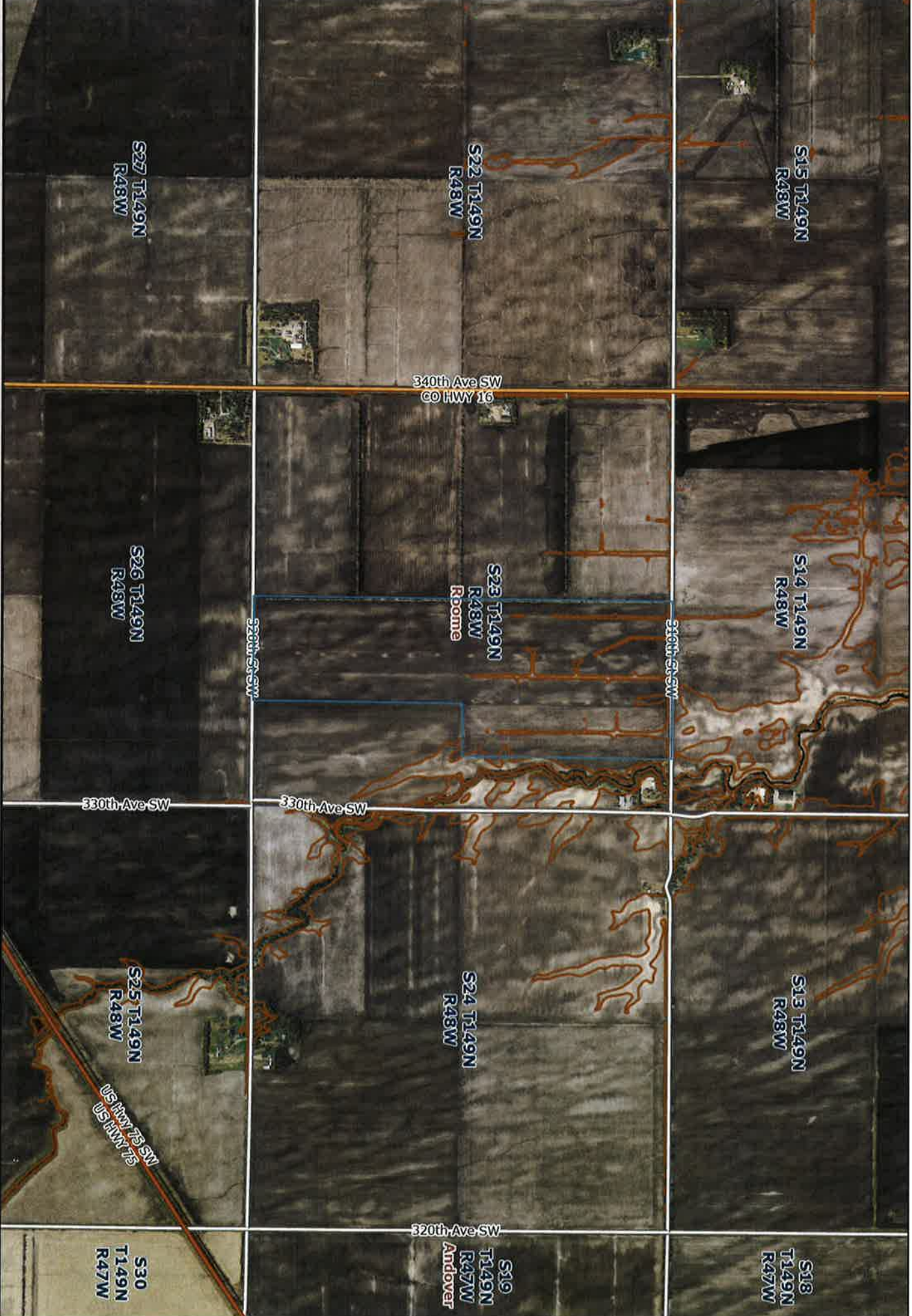
Please identify below the general location of proposed work. Use reverse side of this map for a detailed description of work in the appropriate Section(s).





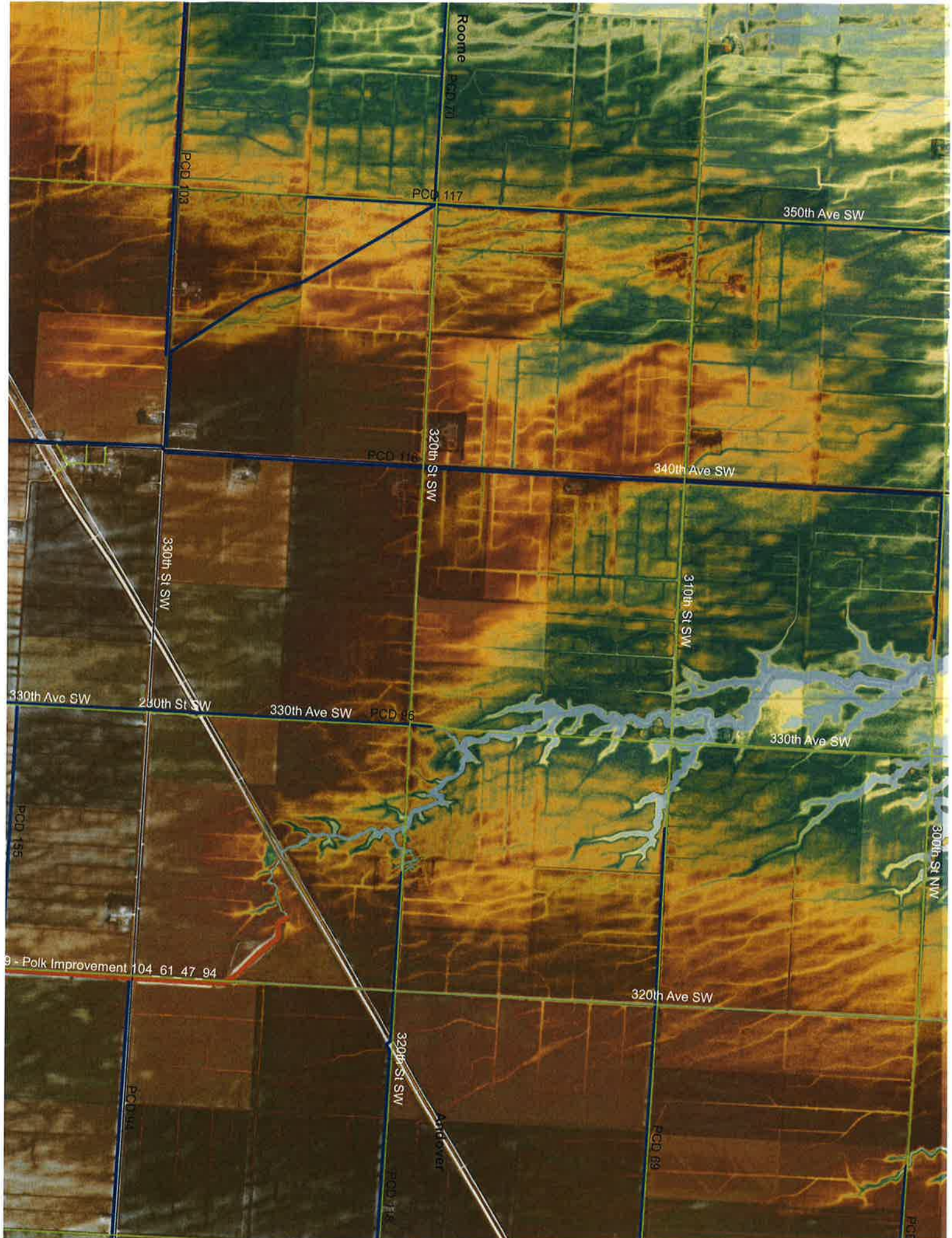
9/14/2023

These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.



9/27/2023

These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.





Permit # 23-163

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Darin Carlstrom	Polk County Hwy Department	820 Old Hwy 75 South Crookston, MN 56721		tel:218-480-8254 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

Road Grading

Other

(2) Legal Description

(3) County: **Polk Township: King Range: 41 Section: 12 1/4:**

(4) Describe in detail the work to be performed. **grading, culverts, seeding, and aggregate surfacing of County Road 203.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Existing road is deficient in design & strength**

Status

Status	Notes	Date
Approved	P.A. #23-163 – Darin Carlstrom Polk Co. Hwy. Dept. Polk County – King Township – Section 12 The Red Lake Watershed District (RLWD) approves the grading, culverts, seeding, and aggregate surfacing of County Road 203. Approval is based on a case study that Road Design/Road Safety is allowed to increase culvert sizes with the Road Authority being held responsible for all issues that would stem from increasing a culvert size. Red Lake Watershed District recommends having a public hearing to address any landowner concerns. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads when applicable. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Sept. 27, 2023
Received	None	Sept. 7, 2023

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 23-171

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Pam Paradis		PO Box 56 Brooks, MN 56715		tel:218-686-4546 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Red Lake** Township: **Terrebonne** Range: **43** Section: **35 1/4**:

(4) Describe in detail the work to be performed. **pattern tile - gravity outlet**

(5) Why is this work necessary? Explain water related issue/problem being solved.

Status

Status	Notes	Date
Approved	P.A. #23-171 – Pam Paradis Red Lake County – Terrebonne Township – Section 35 The Red Lake Watershed District (RLWD) approves the Pattern Tile project with a gravity outlet. Outlet has been changed to discharge on landowners property and not the neighbors land. See Attachments. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads when applicable. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. Applicant shall ensure that all disturbed areas are seeded with appropriate seed mixture and that consideration for rock riprap with filter fabric is placed at the tile outlet. Applicant shall ensure that the tile outlet meets the MN DNR requirements, if any. Prior to any work, we also recommend that you contact your local Soil and Water Conservation District (SWCD) office to inquire about possible wetland concerns. Applicant shall install pump outlet outside of the Ditch Right of Way. Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlet. ■ Note: Please be aware of and review the ‘bullet points’ on the bottom half of the application. This permit does not exempt the permit applicant from local, state, or federal authority that might require their approval. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Sept. 27, 2023
Received	None	Sept. 13, 2023

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 23-173

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Dale Nelson		10367 140th St NW Thief River Falls, MN 56701		tel:218-686-0032 mobile: fax:

General Information

(1) The proposed project is a:

Other

(2) Legal Description

(3) County: **Pennington** Township: **Rocksbury** Range: **43** Section: **20 1/4**:

(4) Describe in detail the work to be performed. **Install new crossing**

(5) Why is this work necessary? Explain water related issue/problem being solved. **field access**

Status

Status	Notes	Date
Approved	P.A. #23-173 – Dale Nelson Pennington County – Euclid Township – Section 15 The Red Lake Watershed District (RLWD) approves installing an 18” culvert for field access. Install new culvert at current ditch bottom elevation. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads when applicable. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. Applicant shall ensure that all disturbed areas are seeded with appropriate seed mixture and that consideration for rock riprap with filter fabric is placed at the tile/culvert outlet. Prior to any work, we also recommend that you contact your local Soil and Water Conservation District (SWCD) office to inquire about possible wetland concerns. Applicant shall install appropriate erosion control measures for energy dissipation at the tile/culvert outlet. This permit does not exempt the permit applicant from local, state, or federal authority that might require their approval. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Sept. 27, 2023
Received	None	Sept. 14, 2023

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 23-174

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Don Strickler		10333 280th Ave NW Euclid, MN 56722		tel:218-289-7333 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Polk Township: Euclid Range: 47 Section: 15 1/4:**

(4) Describe in detail the work to be performed. **pattern tile - lift station/pump**

(5) Why is this work necessary? Explain water related issue/problem being solved.

Status

Status	Notes	Date
Approved	P.A. #23-174 – Don Strickler Polk County – Euclid Township – Section 15 The Red Lake Watershed District (RLWD) approves the Pattern Tile project with a Lift Station/Pump outlet. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads when applicable. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. Applicant shall ensure that all disturbed areas are seeded with appropriate seed mixture and that consideration for rock riprap with filter fabric is placed at the tile outlet. Applicant shall ensure that the tile outlet meets the MN DNR requirements, if any. Prior to any work, we also recommend that you contact your local Soil and Water Conservation District (SWCD) office to inquire about possible wetland concerns. Applicant shall install pump outlet outside of the County Ditch Right of Way. Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlet. ■ Note: Please be aware of and review the 'bullet points' on the bottom half of the application. This permit does not exempt the permit applicant from local, state, or federal authority that might require their approval. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Sept. 27, 2023
Received	None	Sept. 18, 2023

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Tuesday, Nov 28	Tentative Time Schedule
MW BOD Meeting	10-12
Lunch for MAWA + BOD	12-1
MAWA Meeting	1-3
Partner Updates	3-4
Wednesday, Nov 29	
Conferences (Staff, Drainage, Managers)	8-4
Lunch	12-1
Trade Show – Opening Night	4-9
Night at the Movies	5-8
Thursday, Nov 30	
Breakfast	6:30-9
Regional Caucuses	7-9
Concurrent Sessions	8-4:30 <small>*Break from 12-2:30pm for lunch and Trade Show networking*</small>
Lunch + Awards	12-1:30
Trade Show	8-2:30
Banquet + Awards	5-7
Friday, Dec 1	
Breakfast	7-9
Business Meeting (resolutions)	9-11
MW BOD Meeting	11-12